

# Public Document Pack

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A meeting of **Alcohol and Entertainment Licensing Sub-Committee** will be held in Committee Room 2 - East Pallant House on **Thursday 13 June 2019 at 9.30 am**

MEMBERS: Mr J W Elliott, Mr H Potter and Sutton

## AGENDA

### Part 1

- 1 **To elect a Chairman for this Hearing**
- 2 **Declarations of Interests**

Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.

- 3 **Woodies Brasserie and Bar, 10 St Pancras, Chichester, West Sussex, PO19 7SJ (Pages 1 - 94)**

**Woodies Brasserie and Bar, 10 St Pancras, Chichester, West Sussex, PO19 7SJ**

Application for a Variation of an existing Premises Licence:

- (a) Chair opens the Hearing.
- (b) Items arising from Regulation 6 Notice (Notice of Hearing).
- (c) Notice of any representations withdrawn.
- (d) The procedure will then follow the Sub-Committee protocol and procedure note attached.

- 4 **Consideration of any late items as follows:**

- (a) items added to the agenda papers and made available for public inspection;
- (b) items which the chairman has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.

## NOTES

1. The press and public may be excluded from the meeting during any item of business whenever it is likely that there would be disclosure of exempt information

as defined in section 100I of and Schedule 12A to the Local Government Act 1972

2. The press and public may view the agenda papers within Part 1 of the agenda on Chichester District Council's website at <http://www.chichester.gov.uk/committees>.
3. Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of his or her intentions before the meeting starts. The use of mobile devices for access to social media is permitted but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. [Standing Order 11.3 in the Constitution of Chichester District Council]

## CHICHESTER DISTRICT COUNCIL

### THE LICENSING ACT 2003 (THE 'ACT')

#### THE LICENSING ACT 2003 HEARING REGULATIONS 2005

#### SUB-COMMITTEE PROTOCOL AND PROCEDURE NOTE

#### A. PROTOCOL

##### 1. The Notice of Meeting

- (a) The Notice of Sub-Committee meeting issued by the Council shall be accompanied by the following:
  - (i) A report of the Licensing Officer which shall include:
    - (a) Conditions the Licensing Officer considers relevant in the event that the application is granted;
    - (b) Any matters which in his opinion require clarification; and
    - (c) Observations on the application in relation to the Licensing Objectives, National Guidance and local policy.
  - (ii) Where relevant, the notices which have been given by the applicant and other parties under the Act.
- (b) The Notice of Meeting shall be served upon:
  - (i) The applicant (together with copies of relevant representations under the Act);
  - (ii) Persons who have made relevant representations under the Act; and
  - (iii) Where appropriate the Chief Officer of Police who has given notice under the Act.

##### 2. Appearances and Submissions

###### (a) Constitution of the Sub Committee

A Member of a Ward in which the premises are located and is the subject of an application shall not be a Member of the Sub-Committee determining such application.

###### (b) Parties entitled to appear

In accordance with the Licensing Act 2003 (Hearings) Regulations 2005 any person making relevant representations, the applicant and the Licensing Officer may attend the hearing and may be assisted or represented by any person whether or not the person is legally qualified.

(c) **At the Hearing**

Any party shall be entitled to:

- (i) Respond to any point in support of their application or representation which the Licensing Authority (the 'Authority') has given notice that it may require further clarification on;
- (ii) Normally to put questions to any other party; and
- (iii) Address the Sub-Committee.

(d) **Consequences of non-attendance**

- (i) The Sub-Committee will normally proceed with a hearing where a party has informed the Authority that it does not intend to attend or be represented at the hearing.
- (ii) Where a party has not so indicated but fails to attend or to be represented at the hearing the Sub-Committee may, at its discretion, where it is considered necessary in the public interest, adjourn the hearing to a later date or hold the hearing in the party's absence subject to, (in the latter case), the Sub-Committee considering the application or representations made by the absent party.

(e) **Submissions to the Sub Committee**

- (i) Subject to each party being given an equal maximum time the Sub-Committee may, at its discretion, where it considers appropriate in the public interest, advise parties that it will impose a time limit on speeches or submissions to be made to it.
- (ii) The Sub-Committee may, at its discretion, request that where a number of relevant representations repeat or in substance repeat a representation, that a representative of those making such representations make submissions to it on behalf of the other parties.
- (iii) The production of draft conditions by the Licensing Officer shall not be construed as influencing the Sub-Committee in advance of hearing representations and are produced for administrative convenience in the event that, following formal determination of the application, the Sub-Committee considers it appropriate to grant consent but with such conditions as it may consider appropriate.
- (iv) The Sub-Committee shall not have regard to any information first produced by a party at the hearing without first obtaining the consent of other parties present at the hearing.

(f) **Conduct at the Hearing**

- (i) The Sub-Committee may, at its discretion, require a person to leave the hearing and refuse to permit that person to return or to return only on such conditions as the Sub-Committee specifies if, in its opinion, that person is behaving in a disruptive manner, provided that such person may submit written evidence in accordance with the Regulations.

- (ii) Any irregularity arising from any failure to accord with this procedure shall not make the hearing void. If any person has clearly been prejudiced the Authority will take appropriate steps to rectify the irregularity before reaching its determination. Clerical mistakes in a document arising from accidental slip or omission may be corrected by the Authority.
- (iii) The public (including any parties or their representatives) may be excluded from part of the hearing where the public interest in so doing outweighs the public interest in the hearing taking place in public.
- (iv) The Sub-Committee may adjourn the hearing to a specified date where it considers it necessary to obtain further information or to facilitate representations or to assess such representation at or in the vicinity of the premises.

## **B. Procedure at the Hearing**

### **1. Order of Presentation**

- (a) The procedure of the Sub-Committee is as follows:
  - (i) Chair opens the meeting, introducing Members of the Sub-Committee and officers present to the applicant and members of the public, explains the nature of the decision to be taken and the procedure to be followed, and shall consider any request made by a party under the Regulations for permission for another person to appear at the Hearing, such permission not to be unreasonably withheld.
  - (ii) The Licensing Officer outlines the application, any relevant representations and relevancies to the local authority licensing policy statement and statutory guidance (optional).
  - (iii) Members to ask any relevant questions of the officer.
  - (iv) Licensing Officer introduces applicant (if present) and invites him or her, or person representing them, to address the committee or clarify any information arising from the officers' outline, if necessary.
  - (v) Licensing Officer to invite those parties making representations to address the Sub-Committee.
  - (vi) Members to ask any relevant questions of those parties making representations.
  - (vii) Applicant or person representing them to ask any relevant questions of those parties making representations.
  - (viii) Applicant or person representing them addresses the Sub-Committee.
  - (ix) Members may ask any relevant questions of the applicant or person representing them.
  - (x) Parties that made representations to ask any relevant questions of the applicant or person representing them.
  - (xi) Chair to invite applicant or those representing them, and any parties making representations, to briefly summarise their points if they wish.

- (xii) Chair invites Licensing Officer to comment on the effect of any evidence submitted in relation to local Licensing Authority's policies.
- (xiii) Chair asks all parties that they are satisfied they have said all they wish to.
- (xiv) Members of the Sub-Committee retire and discuss and make their decision.
- (xv) Chair relays the decision and the reasons given for the decision and any conditions placed upon the licence (if granted) and the licensing objective that they relate to.

**NB (b) Decision**

- (i) The Sub-Committee shall assess the application:

- (a) Against the four Licensing Objectives being

- The Prevention of Crime and Disorder;
  - Public Safety;
  - The prevention of public nuisance;
  - The protection of children from harm; and

- (b) Any relevant national guidance and local policy.

- (ii) **Legal Advice**

The Sub-Committee may request the assistance of the Council's legal officer at any time. Where practicable, the legal officer shall ensure that any legal advice given to the Sub-Committee not previously given during the course of hearing, shall be made known to the applicant and those making relevant representations and he shall give them the opportunity of making representations on such advice before the Sub-Committee makes its decision.

- (iii) **Confirming the Decision**

Written confirmation of the decision including any conditions in the event that the application is granted and reasons for the decision and, if relevant conditions, will be given within five working days of the hearing.

Alcohol and Entertainment Licensing Sub-Committee

**Date and Time**

Thursday 13<sup>th</sup> June 2019 at 9.30am

Venue: Committee Room 2, East Pallant House, Chichester District Council, East Pallant,  
West Sussex, PO19 1TY

**Application for a VARIATION of an existing PREMISES LICENCE**

Woodies Brasserie & Bar  
10 St Pancras  
Chichester  
West Sussex  
PO19 7SJ

**1. RECOMMENDATIONS**

- 1.1 That the Sub-Committee consider and determine an application made by Woodies Chichester Ltd for variation to an existing Premises Licence.**
- 1.2 If the determination is to grant the variation, to give consideration as to whether it is appropriate to attach conditions to ensure the Licensing Objectives are met.**
- 1.3 The Sub-Committee is to give reasons for its decision.**

**2. REASONS FOR HEARING**

- 2.1 The Premises Licence variation application submitted by Woodies Chichester Ltd of Lone Pine, Bickley Park Road, Bromley, BR1 2BE has been the subject of 13 (thirteen) relevant representations, nine from members of the public (eight of which were from local residents living close to the application site) and four from Responsible Authorities under the Licensing Act 2003 (the 'Act') namely Sussex Police, Development Management (Planning), Environmental Protection (Environmental Health - noise pollution) and Health Protection Team (Environmental Health - health & safety/food safety). It is important to note that the representation submitted by Sussex Police has, in principle, been resolved during the mediation process subject to certain conditions being added to any Premises Licence granted.

**3. BACKGROUND**

Included in this report are the following attachments:

- 3.1 Copy of the Alcohol and Entertainment Licensing Sub-Committee Protocol and Procedure.
- 3.2 A plan depicting the local area and application site in relation to the representations received by the Licensing Authority. **(Attachment A)**.
- 3.3 A copy of the Premises Licence variation application (19/00546/LAPRE1). **(Attachment B)**
- 3.4 Copy of relevant representations and where applicable successful mediation. **(Attachment C)**
- 3.5 Copy of the current Premises Licence in effect for Woodies Brasserie & Bar (3815/19/00526/LAPRED) **(Attachment D)**

#### **4 SUMMARY OF THE PREMISES LICENCE VARIATION APPLICATION**

- 4.1 A copy of the application is reproduced in full at Attachment B.
- 4.2 Woodies Chichester Ltd, the applicant, submitted a valid application on 21<sup>st</sup> March 2019. As part of the application process statutory public notices were displayed at the premises during the representation period, which ran until 18<sup>th</sup> April 2019 and a suitable advert was published in the Chichester Post on 29<sup>th</sup> March 2019.
- 4.3 The nature of the proposed variation is described by the applicant as;

*“To run Woodies Chichester as a brasserie restaurant and bar with restaurant seating in rear, bar towards front of restaurant. Style of food modern European/brasserie to high quality combined with bar area run with responsibility in management to create community and pride to Woodies Chichester as a long standing institution in the city. Extension of hours of opening, extension of late night refreshment and sale of alcohol. Addition of recorded music and live music. Change of plan.”*

At Part 3 of the application form the applicant confirmed that it is their intention that the proposed variation was to have effect as soon as possible.

The applicant also identified certain conditions currently imposed on the existing Premises Licence which they believed could be removed as a consequence of the proposed variation. These were;

- *Annex 2, Condition 5: There shall be no vertical drinking at the premises, save for persons waiting for a table to become available to a maximum of eight (8) persons at any one time - vertical drinking to be permitted in boundaries set out in blue (bar area and patio area) on accompany drawing.*
- *Annex 2, Condition 6: The premises will operate as a restaurant and any promotions and advertising will refer to it as such.*
- *Annex 2, Condition 8: When internet / telephone sales are placed, age verification must be obtained before the sale takes place. Acceptable forms of identification must be checked on point of delivery.*

- *Annex 2, Condition 9: Alcohol sold for consumption off the premises will be in sealed containers and only as an ancillary to a take away meal. Remove “only as ancillary to a take away meal”*

4.4 The applicant is also seeking to regularise some internal changes to the layout of the premises, the works of which have already been completed.. This includes a new bar to the front of the premises and a slight layout amendment to the rear servery. In addition it is proposed by the applicant to now include within the boundary of the licensed premises an external area (patio) sited to the rear of the premises as illustrated on the plan submitted with the application.

4.5 The table below illustrates the standard days and timings being applied for and what is currently permitted under the existing Premises Licence.

	<b>Standard days, timings and non-standard timings</b>	
	<b>Proposed by Application</b>	<b>Current</b>
'Supply of alcohol' (for consumption 'on' and 'off' the premises)	<b>Sunday to Thursday 10.00 – 23.45</b>  <b>Friday &amp; Saturday 10.00 – 00.45</b>  <b>Non-Standard Timing or Seasonal variations New Year's Eve 10.00 – 00.45</b>	<b>Sunday to Thursday 10.00 – 23.45</b>  <b>Friday &amp; Saturday 10.00 – 00.15</b>  <b>No Non-Standard Timing or Seasonal variations</b>
Live Music (Indoors only)	<b>Friday &amp; Saturday 21.00 – 00.00 (midnight)</b>  <b>Non-Standard Timing or Seasonal variations New Year's Eve 21.00 – 00.30</b>	<b>Not permitted</b>
Recorded Music (Indoors only)	<b>Sunday to Thursday 10.00 – 00.00 (midnight)</b>  <b>Friday &amp; Saturday 10.00 – 01.00</b>  <b>Non-Standard Timing or Seasonal variations New Year's Eve 10.00 – 01.00</b>	<b>Not permitted</b>

<p>Late night refreshment (Indoors only)</p>	<p><b>Sunday to Thursday 23.00 – 00.00 (midnight)</b></p> <p><b>Friday &amp; Saturday 23.00 – 01.00</b></p> <p><b>Non-Standard Timing or Seasonal variations New Year's Eve 23.00 – 01.00</b></p>	<p><b>Sunday to Thursday 23.00 – 00.00 (midnight)</b></p> <p><b>Friday &amp; Saturday 23.00 – 00.30</b></p> <p><b>No Non-Standard Timing or Seasonal variations</b></p>
<p>Hours premises are open to the public</p>	<p><b>Sunday to Thursday 10.00 – 00.00 (midnight)</b></p> <p><b>Friday &amp; Saturday 10.00 – 01.00</b></p> <p><b>Non-Standard Timing or Seasonal variations New Year's Eve 10.00 – 01.00</b></p>	<p><b>Monday to Thursday 10.00 – 00.00 (midnight)</b></p> <p><b>Friday &amp; Saturday 10.00 – 00.30</b></p> <p><b>No Non-Standard Timing or Seasonal variations</b></p>

4.6 The applicant provided limited additional information in their Operating Schedule as to how they intended to promote all four of the Licensing Objectives as a result of the application (shown at Attachment B). Where appropriate these suggested steps would be translated into conditions if the variation application is successful. The applicant's proposals included, amongst other things, such matters as:

- Training for all staff
- SIA door staff on Friday and Saturday evenings and other events (if needed)
- Management will monitor and take sufficient action to ensure public safety
- Manage and maintain good relationship with neighbours to premises
- Follow current licensing laws to protect children from harm (as set out in current licence conditions)

4.7 Mr Joshua Wright was the named Designated Premises Supervisor (DPS) on the existing Premises Licence at the time of the variation application being submitted. However, Mr Wright ceased acting as the DPS at the premises at the end of the 30 May 2019 and a new DPS has since been nominated by the Premises Licence holder.

## **5 THE PROCESS AND PROMOTION OF LICENSING OBJECTIVES**

5.1 The legislation provides clear focus on the promotion of four licensing objectives which must be addressed when licensing functions are undertaken. The licensing objectives are:

- The prevention of crime and disorder,
- Public safety,
- The prevention of public nuisance, and
- The protection of children from harm.

5.2 In carrying out its licensing functions, the Licensing Authority must also have regard to its current Statement of Licensing Policy 2016 – 2021 and Guidance published by the Home Office (April 2018) along with the relevant matters raised in the representation(s).

## **6 RELEVANT REPRESENTATION(S)**

6.1 A representation is “relevant” if it relates to the likely effect of the grant of the Licence on the promotion of at least one or more of the licensing objectives. The 13 representations received in respect of this application and where applicable, the outcome of successful mediation, are reproduced in full at Attachment C.

6.2 The key points extracted from a number of the representations in opposition to the application from residents living close by to the application site are summarised below along with a reference to the relevant licensing objective:

*“.....a licensing extension to Woodies new restaurant on Friday and Saturday nights to midnight or beyond would cause a great deal of disturbance to all of us particularly as they have a courtyard overlooking the car park. **(The prevention of public nuisance)***

*“An extension to Woodies licence to include live or amplified music in a residential area is unacceptable.....” **(The prevention of public nuisance)***

*“I wish to add that this is now a predominantly residential area and the extension applied for by the licensee is incompatible with this. An increase in noise disturbance is already noticeable with the recent re-opening of 'Woodies' as at the 23rd March. Music was audible from the premises on Saturday, after midnight, due to people leaving and returning through the rear, or car park, exit. The noise and disturbance associated with this will only increase as the weather improves **(The prevention of public nuisance)***

*“There is the issue of potential disorder, as a result of people who may have too much to drink and can easily access the decking right in front of our flats. And some residents have to get early nights”. **(The prevention of public nuisance)***

*“.....my house is approx. 3m away. We would expect the condition to clear the patio of both customers and staff at 22.00 to be maintained in the licence (as per the original Woodies licence), and any music noise to be contained within the premises.” **(The prevention of public nuisance)***

*“....on behalf of the Eastgate Development Residents' Association, with members on New Park Road, Richmond House, Keats Way and Lower Walls Walk.....an increase in noise level has been noted beyond the original licencing hours, both in terms of external "vertical drinking" on the patio and vehicular traffic in the car park. Both are incompatible with the right to undisturbed use and enjoyment of the residents' property.” **(The prevention of public nuisance)***

*“.....Even if internal noise is kept to a minimum, customers do not leave quietly and many of them leave via the car park below residents bedrooms. The later this is allowed, the worse it is for us.” **(The prevention of public nuisance)***

- 6.3 As previously stated four Responsible Authorities submitted relevant representations in opposition to the application, namely Sussex Police, Development Management (Planning), Environmental Protection (Environmental Health - noise pollution) and Health Protection Team (Environmental Health - health & safety/food safety) and these are reproduced in full at Attachment C.
- 6.4 All those that made relevant representation(s) to the application were sent the Notice of Hearing, along with the applicant and/or their representative, inviting them to attend or nominate another person to address the Sub-Committee on their behalf.

## **7 CONSIDERATION**

- 7.1 In reaching its determination the Sub-Committee must take into consideration the four Licensing Objectives, the Council's Statement of Licensing Policy, the current Home Office Guidance and written and/or oral evidence during the hearing
- 7.2 It is very important to note that these are the only matters to be addressed by the Licensing Authority when considering this application. The Licensing Objectives are the only grounds on which representations can be made, and the only grounds on which the Licensing Authority will be able to refuse an application or impose appropriate conditions in addition to mandatory conditions and those proposed by the applicant in their Operating Schedule.
- 7.3 Human Rights considerations must be taken into account fully in balancing licensing issues, in particular, article 1 of the first protocol and articles 6 and 8. Article 1 relates to the protection of property and the peaceful enjoyment of possessions and property (holding a licence would be considered a possession). Article 8 relates to the right to respect for private and family life, home and correspondence. Article 6 relates to the right to a fair trial. These are however qualified rights and can be deprived of "in the public interest". Interference is permissible if what is done: -
- Has its basis in law;
  - Is necessary in a democratic society to fulfil a pressing need or pursue a legitimate aim,
  - Is proportionate to the aims being pursued; and,
  - Is related to the prevention of crime or, the protection of public order or health or the protection of the rights and freedoms of others.
- 7.4 The Sub-Committee must consider each application on its own merits, and in accordance with the principles of natural justice, as well as the provisions of the Licensing Act 2003. All relevant factors must be taken into account, and all irrelevant factors must be disregarded.
- 7.5 All applications before the Sub-Committee must be considered against the backdrop of anti-discriminatory legislation, such as the Race Relations Act 1976 as amended 2000, and the Sex Discrimination Act 1975, and also in accordance with the Council's stated policy on Equal Opportunities.
- 7.6 In accordance with Section 17 of the Crime and Disorder Act 1998 the Council is under a duty to exercise its functions with due regard to the likely effect on, and the

need to do all it reasonably can to prevent, crime and disorder in its areas. The possible crime and disorder implications are clearly relevant factors in the consideration of all applications and this is re-emphasised by the Licensing Act 2003 itself. In giving "due regard" to these possible implications members will consider and weigh up all the information available and representations made, including those from Persons and the Responsible Authorities.

7.7 The Sub-Committee are required to give reasons for their decision.

## **8. OPTIONS OPEN TO THE SUB-COMMITTEE**

8.1 When considering this application the following options are available to the Sub-Committee:

- a. To grant the Premises Licence variation, as applied for,
- b. To grant the Premises Licence variation as applied for, with additional conditions appropriate to the promotion of the specific Licensing Objectives on which relevant representations have been received,
- c. Reject the whole or part of the Premises Licence variation application.

8.2 The Sub-Committee may also:

- d. Grant the Premises Licence variation but exclude certain licensable activities from the licence,
- e. Grant different conditions to different parts of the premises or to different Licensable Activities.

## **9 BACKGROUND PAPERS**

Licensing Act 2003

Home Office Guidance issued under section 182 of the Licensing Act 2003 (April 2018)

Chichester District Council's Statement of Licensing Policy 2016 - 2021

## **10 ATTACHMENTS**

**Attachment A:** Plan of the local area and application site

**Attachment B:** A copy of the Premises Licence application  
(19/00546/LAPRE1)

**Attachment C:** Copy of original relevant representations and where applicable mediation

**Attachment D:** Copy of the current Premises Licence (19/00526/LAPRED)

**Contact:** Mr L Foord  
Divisional Manager  
Communications, Licensing & Events  
[lfoord@chichester.gov.uk](mailto:lfoord@chichester.gov.uk)  
01243 534742

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**19/00546/LAPRE1 – Woodies Brasserie and Bar – Relevant Representations Received**

<b>Responsible Authority</b>	
1	Chief Officer of Sussex Police
2	Environmental Protection
3	Health Protection
4	Local Planning Authority

<b>Public</b>	<b>Name of Representor</b>	<b>Address</b>	<b>Stance</b>
5	Ms Gai Robinson	26 New Park Road, Chichester, PO19 7YF	<b>OBJECT</b>
6	Mrs Caroline Clarke-Jervoise	22 New Park Road, Chichester, PO19 7YF	<b>OBJECT</b>
7	Ms Fiona Heard	23 New Park Road, Chichester, PO19 7YF	<b>OBJECT</b>
8	Mr Chris Casburn	25 New Park Road, Chichester, PO19 7YF	<b>OBJECT</b>
9	Mr Brian Wilkinson	20 New Park Road, Chichester, PO19 7YF	<b>OBJECT</b>
10	Mr Roland Jervis	Roundabout, 5 Sea Close, Bognor Regis, PO22 7RU	<b>OBJECT</b>
11	Mr Philip Johnson (on behalf of Eastgate Development Residents Association)	14 Richmond House, Church Square, Chichester, PO19 7BG	<b>OBJECT</b>
12	Mrs Debra Roberts	21 New Park Road, Chichester, PO19 7YF	<b>OBJECT</b>
13	Mr Philip Robinson	27 New Park Road, Chichester, PO19 7YF	<b>OBJECT</b>

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19/00546/LAPRE1  
 Woodies Brasserie & Bar  
 10 St Pancras  
 Chichester  
 West Sussex  
 PO19 7SJ

 Representations

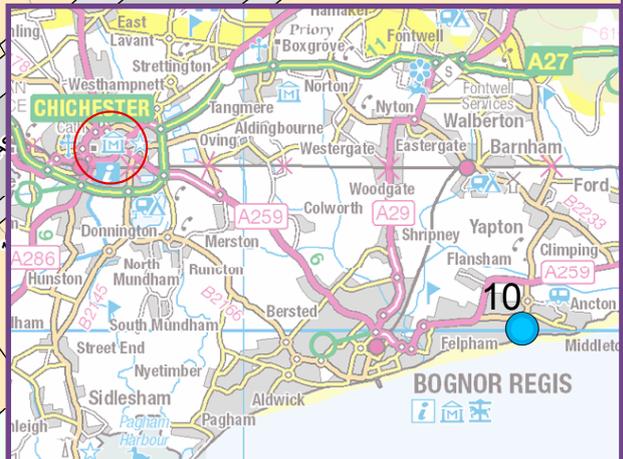
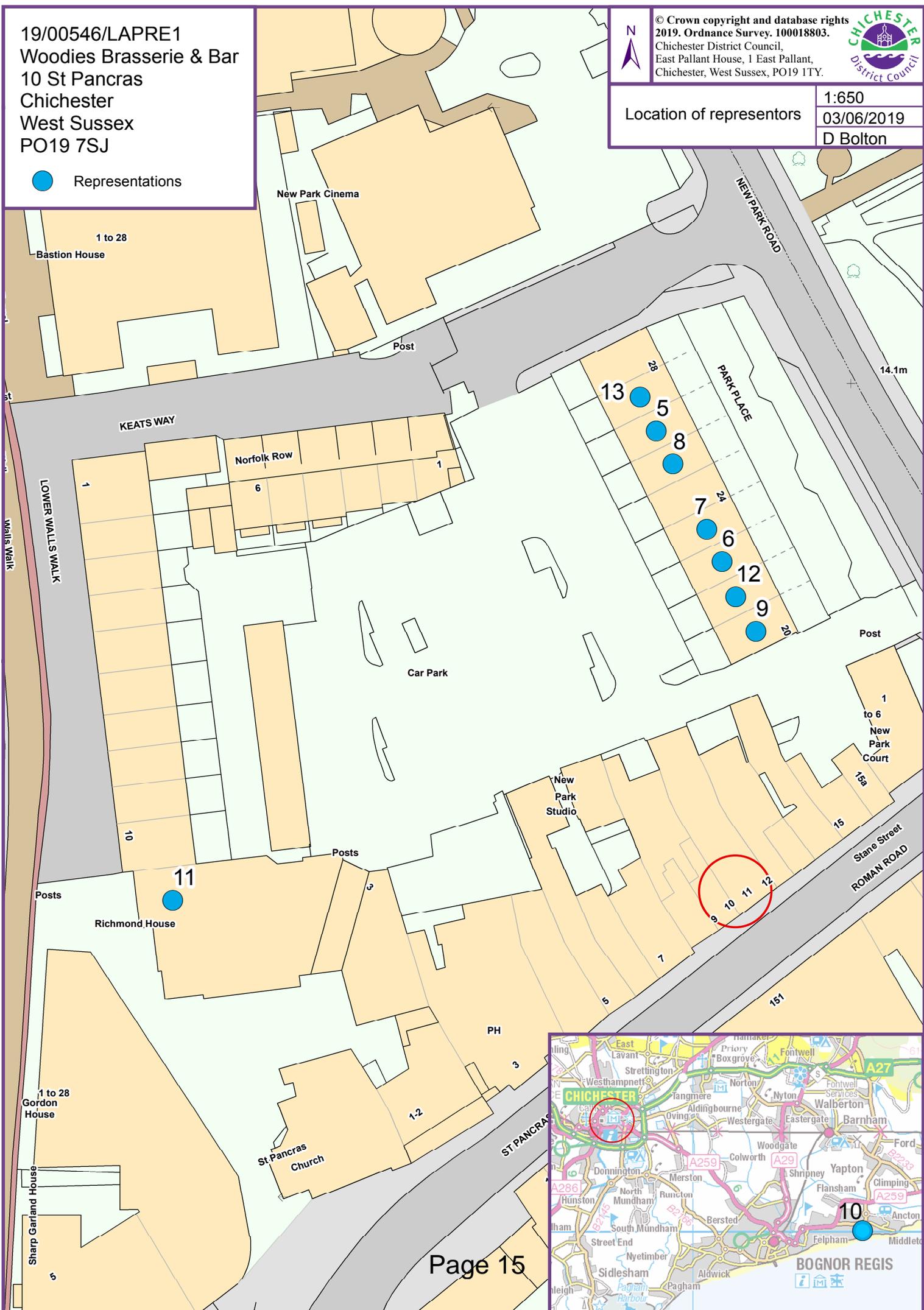


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 2019. Ordnance Survey. 100018803.  
 Chichester District Council,  
 East Pallant House, 1 East Pallant,  
 Chichester, West Sussex, PO19 1TY.



Location of representors

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FORM: L11

Case Reference Number:  
(office use only)

LICENSING AUTHORITY

Chichester District Council, East Pallant House, East Pallant, Chichester, West Sussex, PO19 1TY

Application to vary a Premises Licence  
under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We (insert name(s) of applicant) ...WOODIES.....CHICHESTER...LTD... being the Premises Licence holder, apply to vary a Premises Licence under Section 34 of the Licensing Act 2003 for the premises described in Part 1 below.

Premises Licence number

3815/17/00968/LAPRE

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description	
10 ST PANCRAS	
Post town	Postcode
CHICHESTER	PO19 7SJ

Telephone number at premises (if any)

01243 956155

Non-domestic rateable value of premises

£ 27,750

Part 2 – Applicant Details

Daytime contact telephone number



Email address (optional)

Current postal address if different from premises address

[Empty box for current postal address]

Post Town

[Empty box for Post Town]

Postcode

[Empty box for Postcode]

**Part 3 – Variation**

Do you want the proposed variation to have effect as soon as possible? Please tick as appropriate  
Yes  No

If not, from what date do you want the variation to take effect?  
Day Month Year

--	--	--	--	--	--	--	--

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (please see guidance note 1)  
Yes  No

Please describe briefly the nature of the proposed variation (please read guidance note 2)

TO RUN WOODIES CHICHESTER AS A BRASSERIE RESTAURANT + BAR. WITH RESTAURANT SEATING IN REAR, BAR TOWARDS FRONT OF RESTAURANT. STYLE OF FOOD MODERN EUROPEAN/ BRASSERIE TO HIGH QUALITY. COMBINED WITH BAR AREA RUN WITH RESPONSIBILITY IN MANAGEMENT TO CREATE COMMUNITY AND PRIDE TO WOODIES CHICHESTER. AS A LONG STANDING INSTITUTION IN THE CITY. EXTENSION OF HOURS OF OPENING EXTENSION OF LATE NIGHT REFRESHMENT + SALE OF ALCOHOL ADDITION OF RECORDED MUSIC + LIVE MUSIC CHANGE OF PLAN

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

#### Part 4 – Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

**Provision of regulated entertainment (please see guidance note 3) Please tick all that apply**

- |    |  |                                     |
|----|--|-------------------------------------|
| a) | plays (if ticking yes, fill in box A)  | <input type="checkbox"/>            |
| b) | films (if ticking yes, fill in box B)  | <input type="checkbox"/>            |
| c) | indoor sporting events (if ticking yes, fill in box C)   | <input type="checkbox"/>            |
| d) | boxing or wrestling entertainment (if ticking yes, fill in box D)  | <input type="checkbox"/>            |
| e) | live music (if ticking yes, fill in box E)   | <input checked="" type="checkbox"/> |
| f) | recorded music (if ticking yes, fill in box F)   | <input checked="" type="checkbox"/> |
| g) | performances of dance (if ticking yes, fill in box G)  | <input type="checkbox"/>            |
| h) | anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/>            |

**Provision of late night refreshment (if ticking yes, fill in box I)**

**Supply of alcohol (if ticking yes, fill in box J)**

**In all cases complete boxes K, L and M**

## A

Plays Standard days and timings (please read guidance note 8)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)	Both	
Tue					
Wed			State any seasonal variations for performing play (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

## B

Films Standard days and timings (please read guidance note 8)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)	Both	
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

**C**

Indoor sporting events Standard days and timings (please read guidance note 8)			Please give further details (please read guidance note 5)
Day	Start	Finish	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 6)
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			
			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 7)

**D**

Boxing or wrestling entertainment Standard days and timings (please read guidance note 8)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 5)			
Tue						
Wed				State any seasonal variations for the boxing or wrestling entertainment (please read guidance note 6)		
Thur						
Fri				Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat						
Sun						

**E**

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>	
Day	Start	Finish		Outdoors	<input type="checkbox"/>	
Mon			Please give further details here (please read guidance note 5) DJ ON A FRIDAY + SATURDAY NIGHT	Both	<input type="checkbox"/>	
Tue						
Wed				State any seasonal variations for the performance of live music (please read guidance note 6)		
Thur						
Fri	2100	0000		Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 7) NYE - 2100 - 0030		
Sat	2100	0000				
Sun						

**F**

Recorded music Standard days and timings (please read guidance note 8)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	1000	0000	Please give further details here (please read guidance note 5) AMPLIFIED VIA AMP PLAYED VIA SPEAKERS	Both	<input type="checkbox"/>
Tue	1000	0000			
Wed	1000	0000	State any seasonal variations for the playing of recorded music (please read guidance note 6)		
Thur	1000	0000			
Fri	1000	0100	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 7) NYE - 1000 - 0100		
Sat	1000	0100			
Sun	1000	0000			

## G

Performances of dance Standard days and timings (please read guidance note 8)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)	Both	
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

## H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing	Will the entertainment take place indoors or outdoors or both – please tick (please read guidance note 4)	
Day	Start	Finish		Indoors	
Mon			Please give further details here (please read guidance note 5)	Outdoors	
Tue				Both	
Wed			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

**I**

Late night refreshment Standard days and timings (please read guidance note 8)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	2300	0000	Please give further details here (please read guidance note 5)	Both	<input type="checkbox"/>
Tue	2300	0000			
Wed	2300	0000	State any seasonal variations for the provision of late night refreshment (please read guidance note 6)		
Thur	2300	0000			
Fri	2300	0100	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat	2300	0100			
Sun	2300	0000			

NYE - 2300 - 0100

HG.

**J**

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption – please tick (please read guidance note 9)	On the premises	<input type="checkbox"/>
Day	Start	Finish		Off the premises	<input type="checkbox"/>
Mon	1000	2345	State any seasonal variations for the supply of alcohol (please read guidance note 6)	Both	<input checked="" type="checkbox"/>
Tue	1000	2345			
Wed	1000	2345	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 7)		
Thur	1000	2345			
Fri	1000	0045			
Sat	1000	0045			
Sun	1000	2345			

NYE - 1000 - 0045

**K**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10)

N/A

**L**

Hours premises are open to the public Standard days and timings (please read guidance note 8)			State any seasonal variations (please read guidance note 6)
Day	Start	Finish	
Mon	1000	0000	
Tue	1000	0000	
Wed	1000	0000	
Thur	1000	0000	
Fri	1000	0100	
Sat	1000	0100	
Sun	1000	0000	

Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 7)

NYE - 1000 - 0100

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

ANNEX 2, CONDITION 5 - VERTICAL BOUNDARIES  
DRINKING TO BE PERMITTED IN BOUNDARIES  
SET OUT IN BLUE. - (BAR AREA + PATIO AREA)

ANNEX 2, CONDITION 6 - PREMISES WILL  
OPERATE AS A RESTAURANT AND BAR

AMEND CONDITION 9 - REMOVE

"ONLY AS AN ANCILLARY TO  
A TAKE AWAY MEAL"

REMOVE CONDITION 8

Please tick as appropriate

- I have enclosed the Premises Licence
- I have enclosed the relevant part of the Premises Licence



If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the Premises Licence or relevant part of Premises Licence

PREMISES LICENCE IS CURRENTLY BEING  
HELD BY THE COUNCIL

## M

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) **General – all four licensing objectives (b, c, d, e) (please read guidance note 11)**

TRAINING IN PLACE FOR ALL STAFF  
SECURITY MEASURES TAKEN TO ENSURE  
SAFE PRACTICES

b) **The prevention of crime and disorder**

APPROVED DOOR STAFF ON FRIDAY  
AND SATURDAY EVENINGS AND  
OTHER EVENTS IF NEEDED

c) **Public safety**

MANAGEMENT WILL MONITOR AND TAKE  
SUFFICIENT ACTION TO ENSURE  
PUBLIC SAFETY

d) **The prevention of public nuisance**

MANAGE AND MAINTAIN GOOD RELATIONSHIP  
WITH NEIGHBOURS TO PREMISES

e) **The protection of children from harm**

FOLLOW CURRENT LICENCING LAWS  
TO PROTECT CHILDREN FROM HARM  
AS SET OUT IN LICENCE CONDITIONS.

**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee; or
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.
- I have sent copies of this application and the plan to Responsible Authorities and others where applicable.
- I understand that I must now advertise my application.
- I have enclosed the Premises Licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**Part 5 – Signatures** (please read guidance note 12)

**Signature of applicant (the current Premises Licence holder) or applicant's Solicitor or other duly authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature .....  .....

Date ..... 20/3/2019 .....

Capacity ..... GENERAL MANAGER / LICENCE HOLDER .....

**Where the Premises Licence is jointly held, signature of 2<sup>nd</sup> applicant (the current Premises Licence holder) or 2<sup>nd</sup> applicant's Solicitor or other authorised agent** (please read guidance note 14). **If signing on behalf of the applicant, please state in what capacity.**

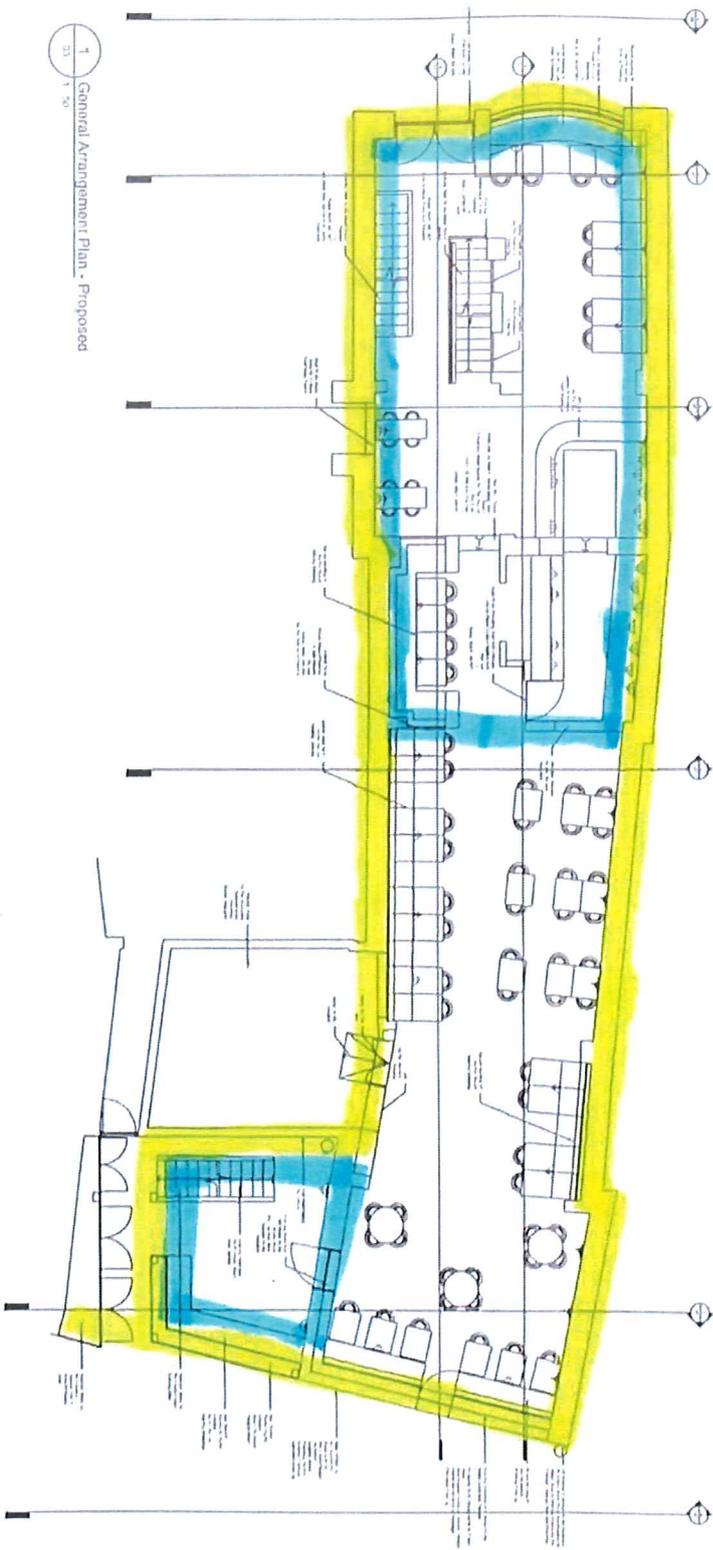
Signature .....

Date .....

Capacity .....

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)	
Post town	Postcode
Telephone number (if any)	
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)	

1 General Arrangement Plan - Proposed



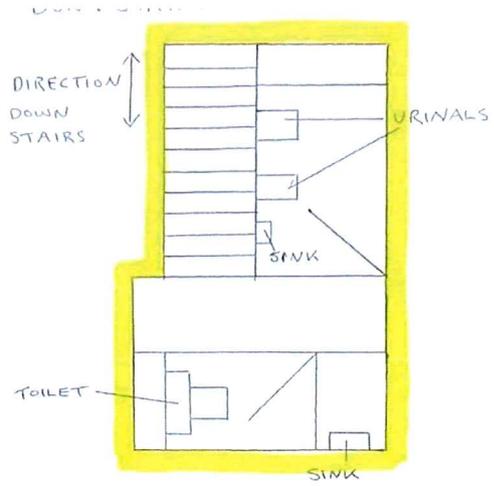
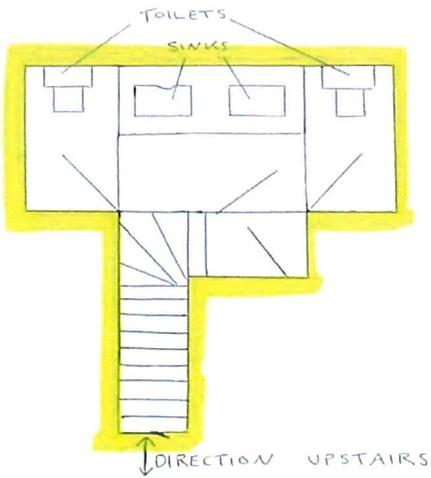
NO.	DESCRIPTION	PROVIDED	REMARKS	DATE
1	Bar	Yes		
2	Bar Counter	Yes		
3	Bar Stools	Yes		
4	Bar Seating	Yes		
5	Bar Back	Yes		
6	Bar Sink	Yes		
7	Bar Tap	Yes		
8	Bar Ice Machine	Yes		
9	Bar Storage	Yes		
10	Bar Lighting	Yes		
11	Bar Signage	Yes		
12	Bar Furniture	Yes		
13	Bar Equipment	Yes		
14	Bar Supplies	Yes		
15	Bar Maintenance	Yes		
16	Bar Safety	Yes		
17	Bar Security	Yes		
18	Bar Insurance	Yes		
19	Bar Training	Yes		
20	Bar Compliance	Yes		
21	Bar Accessibility	Yes		
22	Bar Sustainability	Yes		
23	Bar Innovation	Yes		
24	Bar Customer Service	Yes		
25	Bar Marketing	Yes		
26	Bar Operations	Yes		
27	Bar Management	Yes		
28	Bar Finance	Yes		
29	Bar HR	Yes		
30	Bar Legal	Yes		
31	Bar Accounting	Yes		
32	Bar IT	Yes		
33	Bar Security	Yes		
34	Bar Insurance	Yes		
35	Bar Compliance	Yes		
36	Bar Accessibility	Yes		
37	Bar Sustainability	Yes		
38	Bar Innovation	Yes		
39	Bar Customer Service	Yes		
40	Bar Marketing	Yes		
41	Bar Operations	Yes		
42	Bar Management	Yes		
43	Bar Finance	Yes		
44	Bar HR	Yes		
45	Bar Legal	Yes		
46	Bar Accounting	Yes		
47	Bar IT	Yes		
48	Bar Security	Yes		
49	Bar Insurance	Yes		
50	Bar Compliance	Yes		
51	Bar Accessibility	Yes		
52	Bar Sustainability	Yes		
53	Bar Innovation	Yes		
54	Bar Customer Service	Yes		
55	Bar Marketing	Yes		
56	Bar Operations	Yes		
57	Bar Management	Yes		
58	Bar Finance	Yes		
59	Bar HR	Yes		
60	Bar Legal	Yes		
61	Bar Accounting	Yes		
62	Bar IT	Yes		
63	Bar Security	Yes		
64	Bar Insurance	Yes		
65	Bar Compliance	Yes		
66	Bar Accessibility	Yes		
67	Bar Sustainability	Yes		
68	Bar Innovation	Yes		
69	Bar Customer Service	Yes		
70	Bar Marketing	Yes		
71	Bar Operations	Yes		
72	Bar Management	Yes		
73	Bar Finance	Yes		
74	Bar HR	Yes		
75	Bar Legal	Yes		
76	Bar Accounting	Yes		
77	Bar IT	Yes		
78	Bar Security	Yes		
79	Bar Insurance	Yes		
80	Bar Compliance	Yes		
81	Bar Accessibility	Yes		
82	Bar Sustainability	Yes		
83	Bar Innovation	Yes		
84	Bar Customer Service	Yes		
85	Bar Marketing	Yes		
86	Bar Operations	Yes		
87	Bar Management	Yes		
88	Bar Finance	Yes		
89	Bar HR	Yes		
90	Bar Legal	Yes		
91	Bar Accounting	Yes		
92	Bar IT	Yes		
93	Bar Security	Yes		
94	Bar Insurance	Yes		
95	Bar Compliance	Yes		
96	Bar Accessibility	Yes		
97	Bar Sustainability	Yes		
98	Bar Innovation	Yes		
99	Bar Customer Service	Yes		
100	Bar Marketing	Yes		

NO.	DESCRIPTION	PROVIDED	REMARKS	DATE
1	Bar	Yes		
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6	Bar Sink	Yes		
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92	Bar IT	Yes		
93	Bar Security	Yes		
94	Bar Insurance	Yes		
95	Bar Compliance	Yes		
96	Bar Accessibility	Yes		
97	Bar Sustainability	Yes		
98	Bar Innovation	Yes		
99	Bar Customer Service	Yes		
100	Bar Marketing	Yes		

Indicates boundary of the premises  
 - Indicates boundary of bar  
 In which licensable activities can take place.  
 drinking areas) in which vertical  
 in license application.

NO.	DESCRIPTION	PROVIDED	REMARKS	DATE
1	Bar	Yes		
2	Bar Counter	Yes		
3	Bar Stools	Yes		
4	Bar Seating	Yes		
5	Bar Back	Yes		
6	Bar Sink	Yes		
7	Bar Tap	Yes		
8	Bar Ice Machine	Yes		
9	Bar Storage	Yes		
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81	Bar Accessibility	Yes		
82	Bar Sustainability	Yes		
83	Bar Innovation	Yes		
84	Bar Customer Service	Yes		
85	Bar Marketing	Yes		
86	Bar Operations	Yes		
87	Bar Management	Yes		
88	Bar Finance	Yes		
89	Bar HR	Yes		
90	Bar Legal	Yes		
91	Bar Accounting	Yes		
92	Bar IT	Yes		
93				

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1. Do not scale off this drawing, use figured dimensions only. All dimensions and levels to be checked on site and Roar Studio to be notified of any discrepancies immediately.
2. Issued for the purpose indicated Design Intent.
3. The drawing is to be read in conjunction with consultants drawings and specifications.
4. The main contractor should be conversant with statutory obligations under the odm regulations.
5. The dimensions shown on this drawing have been based on the measurements provided by an independent survey company.

Rev	By	Date	Description

**Notes:**  
All services, emergency lighting, fire alarms, CCTV etc.  
To be painted to match the colour of the ceiling.

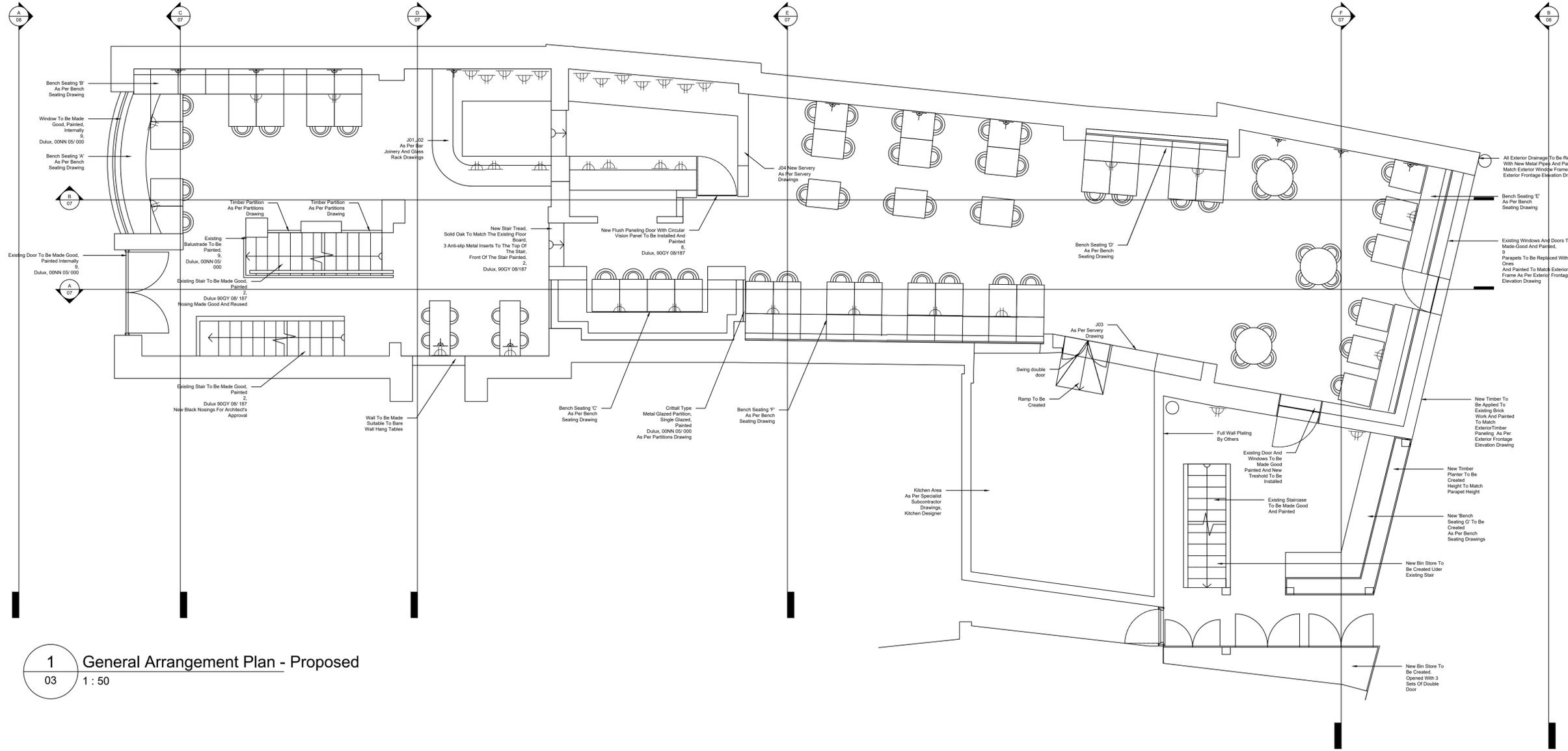
Ceilings to be made-good and finished around demolition works, holes after existing light fittings to be filled.

All wiring to be chased in the wall.

All sockets and switches in the bar and WC area to be in black finish. All sockets and switches to be in brass metal clad finish. Legrand Synergy or similar.

Contractor to insure about all dimensions on site. And inform Roar Studio about any changes.

Kitchen area subject design to specialist kitchen designer proposal.



**1** General Arrangement Plan - Proposed  
03 1 : 50

**Finishes Schedule:**

Code	Location	Finish	Supplier	Product	Link	Colour	Note
1	Floor	Existing Floor Board Made Good					Finished With Transparent Varnish, Satin
2	Floor	Paint	Dulux	FloorShield		As Per Elevation	
3	Floor	Safety Floor	Polysafe	Standard PUR		To Match Existing	
4	Floor	Tile	Solus	Illustrate		Nisar	Natural R10
5	Floor	Exterior Paving RegROUTED					
6	Floor	Safety Floor Kitchen	Polysafe	Standard PUR		Black	
7	Skirting	MDF, Painted, Floor Paint	Dulux	FloorShield		As Per Elevation	
8	Wall, Ceiling	Paint	Dulux	Emulsion		As Per Elevation	
9	Wall	Paneling, Painted	Dulux	QD, Satinwood		As Per Elevation	
10	Wall	Finishing Screed	Mapei	Ultratop Loft W	Ultratop Loft W, Sealed with W52and W58, 0.2/0.5Black	White Base/Black	
11	Bartop	Finishing Screed	Mapei	Ultratop Loft W	Ultratop Loft W, Sealed with W52and W58, 0.2/0.5Black	White Base/Black	
12	Wall	Tile	Domus	Transparenze	DVI 21	100x200mm	As Per Sample Board, White Grout

**Lighting Schedule:**

Code	Location	Type	Supplier	Product	Link
L1	Bar/Restaurant	Bulb Holder	Dyke&Dean	BRASS E27 METAL BULB HOLDER	<a href="https://www.nisbets.co.uk/buffalo-rise-and-fall-conical-heat-lamp-pale-gold-finish/dr579">https://www.nisbets.co.uk/buffalo-rise-and-fall-conical-heat-lamp-pale-gold-finish/dr579</a>
	Bar	Ceiling Rose	Dyke&Dean	BLACK MINI CERAMIC CEILING ROSE	<a href="https://www.dykeanddean.com/collections/ceiling-roses/products/black-mini-ceramic-ceiling-rose">https://www.dykeanddean.com/collections/ceiling-roses/products/black-mini-ceramic-ceiling-rose</a>
	Restaurant	Ceiling Rose	Dyke&Dean	CRACKLE GLAZE CERAMIC CEILING ROSE	<a href="https://www.dykeanddean.com/collections/ceiling-roses/products/crackle-glaze-ceramic-ceiling-rose">https://www.dykeanddean.com/collections/ceiling-roses/products/crackle-glaze-ceramic-ceiling-rose</a>
	Bar	Cable	Dyke&Dean	BLACK MINI CERAMIC CEILING ROSE	<a href="https://www.dykeanddean.com/collections/ceiling-roses/products/black-mini-ceramic-ceiling-rose">https://www.dykeanddean.com/collections/ceiling-roses/products/black-mini-ceramic-ceiling-rose</a>
	Restaurant	Cable	Dyke&Dean	OLD GOLD TWISTED FABRIC CABLE	<a href="https://www.dykeanddean.com/collections/lighting-cable/products/old-gold-fabric-cable">https://www.dykeanddean.com/collections/lighting-cable/products/old-gold-fabric-cable</a>
L2	Bar	Wall Light	Made.com	Starkey	<a href="https://www.made.com/starkey-wall-lamp-black-and-brass">https://www.made.com/starkey-wall-lamp-black-and-brass</a>
L3	Bar/Restaurant	Ceiling Light	Dyke&Dean	SPHERE LAMP BRASS BASE 300MM	<a href="https://www.dykeanddean.com/collections/bathroom-outdoor/products/sphere-lamp-brass-base-300mm">https://www.dykeanddean.com/collections/bathroom-outdoor/products/sphere-lamp-brass-base-300mm</a>
L4	Restaurant	Wall Light	Dyke&Dean	ProBuffalo Rise & Fall Conical Heat Shade Pale Gold Finish	<a href="https://www.nisbets.co.uk/buffalo-rise-and-fall-conical-heat-lamp-pale-gold-finish/dr579">https://www.nisbets.co.uk/buffalo-rise-and-fall-conical-heat-lamp-pale-gold-finish/dr579</a>
L5	Bar	Pendant	West Elm	Mobile Pendant - Small	<a href="http://www.westelm.co.uk/mobile-chandelier-small-w1878?quantity=1&amp;attribute_1=Antique%20Brass">http://www.westelm.co.uk/mobile-chandelier-small-w1878?quantity=1&amp;attribute_1=Antique%20Brass</a>
L6	Bar	Wall Light	Made.com	Ogilvy	<a href="https://www.made.com/ogilvy-swing-arm-wall-lamp-matt-black-and-antique-brass">https://www.made.com/ogilvy-swing-arm-wall-lamp-matt-black-and-antique-brass</a>
L7	WC	Wall/Ceiling Light	Dyke&Dean	SMALL OVAL BRASS BULKHEAD LAMP	<a href="https://www.dykeanddean.com/collections/bathroom-outdoor/products/oval-brass-bulkhead-lamp">https://www.dykeanddean.com/collections/bathroom-outdoor/products/oval-brass-bulkhead-lamp</a>
L8	Outdoor	Festoon Lighting	Festive Lights	ProBuffalo Rise & Fall Conical Heat Shade Pale Gold Finish	<a href="https://www.nisbets.co.uk/buffalo-rise-and-fall-conical-heat-lamp-pale-gold-finish/dr579">https://www.nisbets.co.uk/buffalo-rise-and-fall-conical-heat-lamp-pale-gold-finish/dr579</a>
L9	Outdoor	Wall Light	Dyke&Dean	SMALL OVAL BRASS BULKHEAD LAMP	<a href="https://www.dykeanddean.com/collections/bathroom-outdoor/products/oval-brass-bulkhead-lamp">https://www.dykeanddean.com/collections/bathroom-outdoor/products/oval-brass-bulkhead-lamp</a>
L10	Servery/Joinery	Heat Lamp	Nisbets	ProBuffalo Rise & Fall Conical Heat Shade Pale Gold Finish	<a href="https://www.nisbets.co.uk/buffalo-rise-and-fall-conical-heat-lamp-pale-gold-finish/dr579">https://www.nisbets.co.uk/buffalo-rise-and-fall-conical-heat-lamp-pale-gold-finish/dr579</a>
L11	Servery/Joinery	Spotlight	Value Lights	MiniSun Fire Rated Downlight in Antique Brass	<a href="https://www.valuelights.co.uk/minisun-fire-rated-downlight-in-antique-brass.html?gclid=Cj0KCQjw4ncBRCaARIsAFD5-gVHDvRECPmQdl9h-Sx-6xklg3IXGFE1X2icyboKkGyPyZpTYALTL8aAv_XEALw_wcB">https://www.valuelights.co.uk/minisun-fire-rated-downlight-in-antique-brass.html?gclid=Cj0KCQjw4ncBRCaARIsAFD5-gVHDvRECPmQdl9h-Sx-6xklg3IXGFE1X2icyboKkGyPyZpTYALTL8aAv_XEALw_wcB</a>
L12	Glass Rack	LED Strip			

Project:  
Woodies

Drawing Title:  
GA Existing

Date:  
15/10/2018

Project No:  
03

Scale:  
1:50@A1

Drawing No:  
03

Drawn By:  
JB

Revision:  
T1

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# Licensing Act 2003 Premises Licence - Part A

Chichester District Council, East Pallant House,  
1 East Pallant, Chichester, West Sussex, PO19 1TY

Premises Licence Number - **3815/19/00526/LAPRED**  
Issued in substitution for licence **3815/19/00336/LAPRES** previously granted

### Part 1 – Premises details

**Postal address of premises, or if none, ordnance survey map reference or description, including post town, post code**

Woodies Brasserie And Bar  
10 St Pancras  
Chichester  
West Sussex  
PO19 7SJ

---

**Telephone number**    Not Available

**Where the licence is time limited the dates**

Not Applicable

<b>Licensable activities authorised by the licence</b>	
<b>Activity</b>	<b>Location</b>
Late Night Refreshment	Indoors and Outdoors
Sale by Retail of Alcohol	Indoors

**The times the licence authorises the carrying out of licensable activities**

**Late Night Refreshment**

*Standard Days and Timings*  
Friday and Saturday 23:00 - 00:30  
Sunday to Thursday 23:00 - 00:00

---

**Sale by Retail of Alcohol**

*Standard Days and Timings*  
Friday and Saturday 10:00 - 00:15  
Sunday to Thursday 10:00 - 23:45

Signed:

Mr L Foord, Divisional Manager, Growth & Place

**The opening hours of the premises**

*Standard Days and Timings*

Monday to Thursday 10:00 - 00:00  
Friday to Sunday 10:00 - 00:30

**Seasonal variation**

None

**Where the licence authorises supplies of alcohol whether these are on and / or off supplies**

Alcohol is supplied for consumption on and off the premises.

**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of Premises Licence**

Woodies Chichester LTD  
Lone Pine  
Bickley Park Road  
Bromley  
United Kingdom  
BR1 2BE

Contact Phone Number Not Available

**Registered number of holder, for example company number, charity number (where applicable)**

Registered Business Number 11685286

**Name, address and telephone number of Designated Premises Supervisor where the Premises Licence authorises the supply of alcohol**

Mr Joshua Robin James Wright

Contact Phone Number Not Available

**Personal Licence number and issuing authority of Personal Licence held by Designated Premises Supervisor where the Premises Licence authorises the supply of alcohol**

Personal Licence Number – 3815/14/01213/LAPER  
Licensing Authority – Chichester District Council

Signed:



## Annex 1 – Mandatory conditions

- 1
  - (1) Where a Premises Licence authorises the supply of alcohol, the licence must include the following conditions.
  - (2) The first condition is that no supply of alcohol may be made under the Premises Licence -
    - (a) at a time when there is no Designated Premises Supervisor in respect of the Premises Licence, or
    - (b) at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
  - (3) The second condition is that every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.
- 2
  - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
  - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises-
    - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to-
      - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
      - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
    - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
    - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
    - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
    - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- 3 The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- 4
  - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
  - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

Signed:



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Granted: 5th April 2019

By: EMBU

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Mr L Foord, Divisional Manager, Growth & Place

- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either-
- (a) a holographic mark, or
  - (b) an ultraviolet feature.
- 5 The responsible person must ensure that-
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-
    - (i) beer or cider: ½ pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml;
  - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
  - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
- 6
1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
  2. For the purposes of the condition set out in paragraph 1-
    - (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
    - (b) "permitted price" is the price found by applying the formula-
 
$$P = D + (D \times V)$$

where-

      - (i) P is the permitted price,
      - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
      - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
    - (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence-
      - (i) the holder of the premises licence,
      - (ii) the designated premises supervisor (if any) in respect of such a licence, or
      - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
    - (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

Signed:



- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

## **Annex 2 – Conditions consistent with the operating schedule**

- 1 An age verification policy will be in operation and set at a minimum of twenty five (25) years, whereby any person attempting to buy alcohol who appears to be under the specified age will be asked for photographic identification to prove their age. Signage advertising the "Challenge" policy will be displayed in prominent locations in the premises and shall include the point of sale and the area where the alcohol is displayed, as a minimum. The recommended forms of identification that will be accepted are passports, driving licences with a photograph or Citizen Card or validated proof of age cards bearing the "PASS" mark hologram.
- 2 All staff members engaged, or to be engaged, in selling alcohol on the premises shall receive full training pertinent to the Licensing Act, specifically in regard age-restricted sales, and the refusal of sales to persons believed to be under the influence of alcohol or drugs. Induction training must be completed prior to engaging in any sale of alcohol. Refresher training shall be conducted thereafter at intervals of no more than eight (8) weeks. All restricted sales training undertaken by staff members shall be fully documented and signed by the employee and the Designated Premises Supervisor. All training records shall be made immediately available upon request to the Local Authority Licensing Officers and Sussex Police Officers or licensing staff.
- 3 A sales refusal log and an incident log shall at all times be maintained and in operation to keep a record of all refusals and incidents of crime or disorder. These shall be reviewed and signed by the Designated Premises Supervisor at intervals of no more than four (4) weeks. Feedback shall be given to staff to ensure these are used on each occasion that a refusal or incident occurs at the premises. These records shall be kept for a minimum of twenty four (24) months, and made immediately available upon request to the Local Authority Licensing Officers and Sussex Police Officers or licensing staff.
- 4 Digital CCTV and appropriate recording equipment to be installed in accordance with Home Office Guidelines relating to UK Police Requirements for Digital CCTV Systems (PSDB Publication Number 09/05), operated and maintained throughout the premises internally and externally to cover public areas, including the entrance to the premises. The system shall be on and recording at all times the premises licence is in operation.
- The CCTV cameras and recording equipment must be of sufficient quality to work in all lighting levels inside the premises at all times.
  - CCTV footage will be stored for a minimum of thirty one (31) days.
  - The management will give full and immediate cooperation and technical assistance to the police in the event that CCTV footage is required for the prevention and detection of suspected or alleged crime.

Signed:



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Granted: 5th April 2019

By: EMBU

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- The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy.
- Subject to Data Protection guidance and legislation, the management of the premises will ensure that key staff are fully trained in the operation of the CCTV, and will be able to download selected footage onto a disk for the police without difficulty or delay and without charge to Sussex Police.
- Any breakdown or system failure will be notified to the police immediately and remedied as soon as practicable.

- 5 There shall be no vertical drinking at the premises, save for persons waiting for a table to become available to a maximum of eight (8) persons at any one time.
- 6 The premises will operate as a restaurant and any promotions and advertising will refer to it as such.
- 7 Security Industry Authority trained and licensed door supervisors shall be employed on occasions when requirement is identified by the Premises Licence Holder's risk assessment.
- 8 When internet / telephone sales are placed, age verification must be obtained before the sale takes place. Acceptable forms of identification must be checked on point of delivery.
- 9 Alcohol sold for consumption off the premises will be in sealed containers and only as an ancillary to a take away meal.
- 10 After 2100hrs, persons under the age of 16years must be accompanied by an adult.

### **Annex 3 – Conditions attached after a hearing by the Licensing Authority**

None

### **Annex 4 – Plan(s)**

The attached plan(s) referenced '**DRAWING NO. 902-02**' dated '**12/06/2017**' shows the area(s) licensed for the purposes of the Licensing Act 2003.

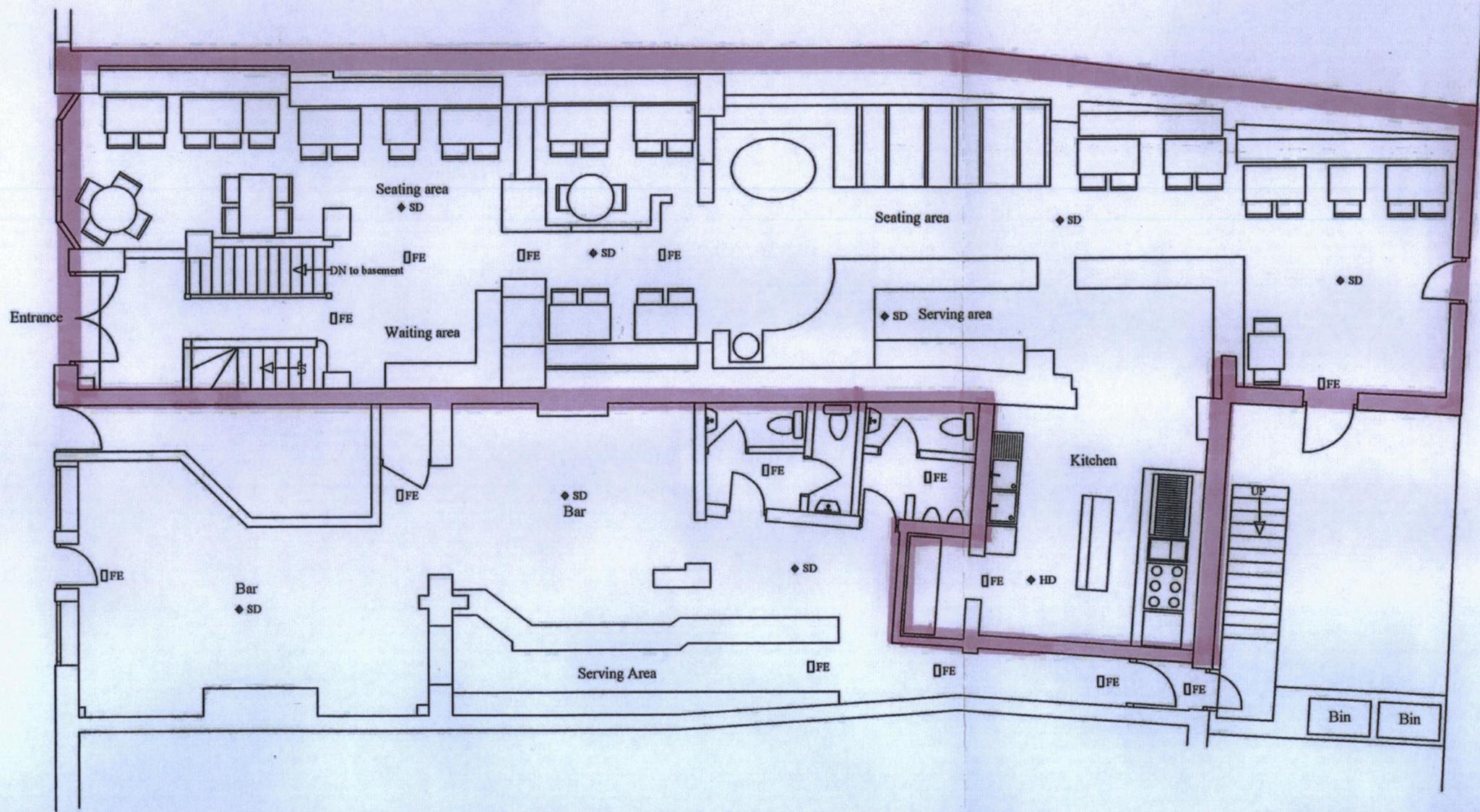
### **NOTES**

Please note that this Premises Licence may have been subject to exclusion of a licensable activity, modification of the conditions, removal of the Designated Premises Supervisor, suspension or revocation and also the name and address of the licence holder may not currently be valid. If you wish to verify the current status of the licence, you should contact Chichester District Council.

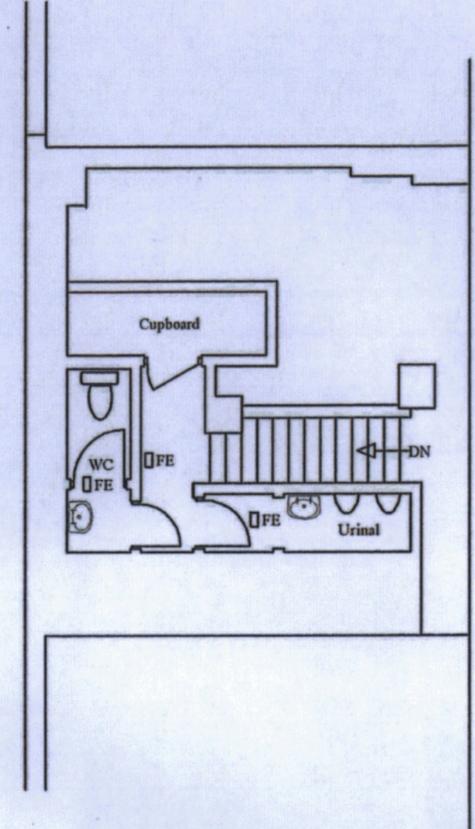
Signed:



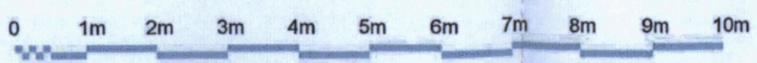
BOUNDARY OF THE PREMISES  
AND AREA IN WHICH LICENSABLE  
ACTIVITIES CAN TAKE PLACE



Proposed Ground Floor Restaurant and Bar



Proposed Basement Plan



**Aldwick Construction & Design**

Cawley Gate, 17 Cawley Road, Chichester, PO19 1XB  
Tel : 01243 779181, Mobile: 07970727506, Fax: 01243 779181  
Email: farhadarabi@hotmail.co.uk

Farhad Aarabi

PROJECT	Flames Restaurant & Woodies bar 10-13 St Pancras, Chichester, PO19 7SJ	
TITLE	Proposed ground floor Restaurant, Bar and Basement	
CLIENT	Mr Masum Ahmed	
SCALE	1: 100	DATE 12/06/2017
DRAWING NO.	902-02	REV.

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**Sussex Police**  
Serving Sussex

[www.sussex.police.uk](http://www.sussex.police.uk)

**West Sussex Division**  
Neighbourhood Licensing Team

West Sussex Licensing Team  
Centenary House  
Durrington Lane  
Worthing  
West Sussex  
BN13 2PQ

Tel: 01273 404 030

Email:  
WS\_Licensing\_WOR@sussex.pnn.police.uk

17<sup>th</sup> April 2019

Mr David Knowles-Ley  
Licensing Unit  
Chichester District Council  
East Pallant House  
1 East Pallant  
Chichester  
PO19 1TY

Dear Mr Knowles-Ley,

**RE: APPLICATION FOR VARIATION OF THE PREMISES LICENCE FOR WOODIES BRASSERIE & BAR, 10 ST PANCRAS, CHICHESTER, CHICHESTER, PO19 7SJ. UNDER THE LICENSING ACT 2003. 19/00546/LAPRE1.**

I write on behalf of the Chief Officer of Police for Sussex to raise a representation in respect of this variation application under all four licensing objectives.

In annex 2 of the existing licence there are three important conditions as follows:

5. There will be no vertical drinking at the premises, save for persons waiting for a table to become available to a maximum of eight (8) persons at any one time.
6. The premises will operate as a restaurant and any promotions and advertising will refer to it as such.

8. When internet/telephone sales are placed, age verification must be obtained before the sale takes place. Acceptable forms of identification must be checked on point of delivery.

9. Alcohol sold for consumption off the premises will be in sealed containers and only as an ancillary to a take away meal.

The applicant in this variation application is seeking to remove all of the above conditions from the premises licence. The application seeks to add:

- live music [Friday and Saturday nights 21:00 to 24:00]
- amplified recorded music to the licence [Sunday to Thursday 10:00 to 24:00, Friday and Saturday 10:00 to 01:00].
- An additional half hour Friday and Saturday nights to the existing late night refreshment and opening hours, now finishing at 01:00
- An additional half hour Friday and Saturday nights to the existing supply of alcohol, now finishing at 00:45.

I note that on the floorplan accompanying the application that vertical drinking is proposed in the front half of the premises and in a small area at the rear, which I anticipate is the patio area. It is not clear if existing condition 5 above is intended to remain for the rear of the restaurant, or if it is intended that it will be removed completely from the licence?

Clearly the intention is to convert the front half of the premises into a pub, with recorded amplified music and live music on a Friday and Saturday night. There is nothing wrong with this in principal, and we note that the applicant has made specific reference to the provision of security on a Friday and Saturday evening. However it is noted that the applicant says they will provide security "if needed", so there is no definite commitment to provide security being offered.

I have read the representations from adjoining residential properties and the request that the patio area ceases to be used at 22:00. The point of concern then becomes where will smokers go then? Presumably the smoking area will then revert to the pavement outside the premises? The danger is then that the pavement outside the premises will effectively become an unofficial beer garden for the premises, with a crowd of people all standing, smoking and drinking on the pavement between 22:00 and closure of the premises. This in turn can then create issues with noise nuisance, obstruction of the pavement and potentially conflict with passing traffic.

Having taken all of these points into account our police licensing office has proposed the following new and revised conditions to Mr Wright the applicant:

### **The Prevention of Crime and Disorder**

Security Industry Authority (SIA) licensed door supervisors shall be deployed at the premises from 21:00 hours until 30 minutes after closing time on Friday & Saturday evenings. Door staff will also be employed on other occasions when such a requirement is either identified by the licence holder's own risk assessment or is requested by Sussex Police. (A minimum of 48hrs written notice required from the police licensing team). There shall be a minimum of one door

supervisor to every 100 or part 100 customers starting with a minimum of two. Those performing the role of Door Supervisor will not perform any other role when engaged for the purpose of door supervision activities. Door staff shall be fully briefed prior to work, with clear written instructions regarding their specific duties. Door staff will be made aware of individuals banned by pub watch. These records will be kept at the premises and made available to officers of any responsible authority upon request. Such door supervisors shall wear suitably marked reflective jackets in order that they can be readily identifiable to customers, staff and the police.

A documented risk assessment must be written which identifies the activities undertaken at the premises and the controls necessary to promote the licensing objectives. It will include what considerations have been made for any additional special events which may arise during the year. This document will be kept at the premises and shall be made available for inspection upon request by officers of any responsible authority.

Off sales of alcohol will cease at 23:00.

The Licensees/DPS to maintain active membership and attend meetings of pub watch so long as that organisation is in existence.

Polycarbonate drinking vessels will be used when the need is identified through the risk assessment or notified in writing by Sussex Police a minimum of seven days before the event.

A personal licence holder shall be on the premises at all times after 21:00 hours on a Friday and Saturday evening until closure.

Patrons will not be permitted to take drinks in open containers to consume outside on the pavement or road whilst smoking or otherwise congregating outside of the premises. Patrons using the outside of the premises to smoke will be monitored by door staff or staff and will not be permitted to obstruct the pavement, road, or create a noise nuisance or other disturbance.

An incident log will be maintained by the premises showing a detailed note of incidents that occur in the premises. The incident log will be inspected and signed off by the DPS (or a person with delegated authority) at least once a month. The log book should be kept on the premises and be available for inspection at all times the premises are open by officers of any responsible authority. An incident will be defined as being one which involves an allegation of a criminal offence.

The last sentence of existing condition No. 2 under Annex 2 will be amended to read:

These records shall be kept for a minimum of twenty four (24) months and kept at the premises. These records shall be made available for inspection upon request by officers of any responsible authority.

Removal of condition 10 on the existing licence to be replaced with: Children under 18 will not be permitted on the premises after 21:00.

### **Conditions for alcohol delivery service:**

Alcohol deliveries will only be made to a residential or business address.

The person accepting the delivery must be aged 18 years or over. Where the person accepting delivery appears to be under 25, a recognised photographic ID must be produced prior to delivery.

Customers ordering alcohol for delivery to a residential or business address must have their age verified. This process will be documented, the records of which must be retained for no less than twelve months and produced on request to an officer of a Responsible Authority.

For deliveries where the alcohol is delivered by a third party where the DPS has no direct supervision or control over the delivery (such as an independent courier or Royal Mail).

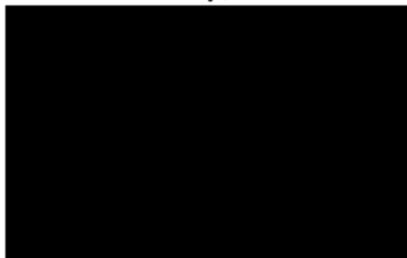
All forms of advertising and promotional literature detailing the delivery service (including internet sites and flyers/leaflets) will clearly state that alcohol should only be purchased for delivery to intended recipients (or persons who will accept delivery on behalf of the named recipient) who are aged over 18.

In the event that the person ordering and paying for the alcohol nominates another person as the recipient of the alcohol, as a gift etc, the person ordering and paying for the alcohol will be required to state as part of their order that the recipient is aged over 18.

The conditions for the alcohol delivery service have been requested in response to the request by the applicant to remove condition 8 on the existing licence with no alternative or back up condition being offered. We anticipate that the reason for the other new conditions will be self explanatory.

We did email these proposed new conditions to Mr Wright on Monday, but to date we have not have any reply. As the deadline for representations is tomorrow, we are now formally submitting our representation. We hope to hear from with Mr Wright on the new requested conditions above in due course.

Yours sincerely,



**Kristian Ottery**  
**Chief Inspector**  
**District Commander**

**From:** Timothy Horne  
**Sent:** 16 Apr 2019 17:47:15 +0100  
**To:** Licensing  
**Cc:** Helena Giudici; [REDACTED]  
**Subject:** 19/00546/LAPRE1 - Premises Licence Variation. Woodies Brasserie & Bar 10 St Pancras Chichester West Sussex PO19 7SJ  
**Attachments:** 19.00546.LAPRE1 Variation of premises licence. Woodies Chichester Ltd. 10 St Pancras Chichester PO19 7SJ.rtf



Dear Sir or Madam

Having examined the above application and operating schedule, as the responsible authority for the control of public nuisance, I make the following representations with regard to the application as I consider the proposals will not meet the licensing objectives on the following grounds:

Prevention of public nuisance

1. The licensing application does not contain sufficient assessment of the control of noise to demonstrate that it is possible for the activities not to give rise to public nuisance; and
2. There is inadequate and insufficient information about the measures for prevention of public nuisance with respect to noise both within and outside the premises.

In light of the above, if the applicant is willing to make amendments to the operating schedule to confirm what noise management proposals are in place, in particular to restrict the break out of amplified music or voice at the boundary of the premises and into adjoining residential property, and to prevent persons in outdoor areas at the northern end of the premises from causing a vocal disturbance to nearby residents, then I would be able to take these into consideration before any hearing to determine this application.

Yours faithfully

**Timothy Horne**

Principal Environmental Health Officer

Environment

Chichester District Council

Ext: 22297 | Tel: 01243785166 | [thorne@chichester.gov.uk](mailto:thorne@chichester.gov.uk) | Fax: 01243 776766

<http://www.chichester.gov.uk> | [www.facebook.com/ChichesterDistrictCouncil](https://www.facebook.com/ChichesterDistrictCouncil) | [www.twitter.com/ChichesterDC](https://www.twitter.com/ChichesterDC)

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**From:**Lauren Dyer  
**Sent:**18 Apr 2019 11:29:17 +0100  
**To:**Helena Giudici  
**Cc:**Warren Townsend;Sarah John;Ian Brightmore  
**Subject:**19/00084/FOOD CP - Woodies, 10 St Pancras, Chichester

Dear Helena

Please accept this email as confirmation that the Health Protection Team intend to make a formal representation on the above full variation licensing application. It is our belief that the public safety licensing objective is not being promoted due to the lack of accessible toilet facilities for disabled persons.

Kind regards



**Lauren Dyer**  
Health Protection Manager  
Health Protection  
Chichester District Council

Ext: 34789 | Tel: 01243534789 | [lkdyer@chichester.gov.uk](mailto:lkdyer@chichester.gov.uk) | Fax: 01243 776766  
<http://www.chichester.gov.uk>



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**From:** Oliver Naish  
**Sent:** 18 Apr 2019 15:22:29 +0100  
**To:** Helena Giudici  
**Subject:** RE: 19/00546/LAPRE1 - Woodies Brasserie & Bar, St Pancras - Full Variation Application  
**Attachments:** 362.72 LB.pdf

Dear Helena,

Thank you for your consultation in regards to the Premises Licence for Woodies Brasserie & Bar, St Pancras. I confirm that I am making a representation against the application in terms of the plans for live and recorded music, not the extended opening hours and sale of alcohol as this is in connection with the premises approved use.

The representation against the plans for live and recorded music relates to an original condition on the attached 1972 permission, 362/72 LB, which stated.

'3. No dancing shall take place at these premises'

'4. No live or recorded music shall be played at these premises without the prior written approval of the Local Planning Authority'.

Planning permission is required in terms of a discharge of conditions to carry out the approved plans.

I hope the above helps, please contact me if I can be of further assistance.

Kind regards,



**Oliver Naish**  
Planning Technician  
Chichester District Council

Ext: 24146 | Tel: 01243534734 | onaish@chichester.gov.uk | Fax:



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**From:** Helena Giudici

**Sent:** 22 March 2019 11:14

**To:** DCPlanning; Environmental Protection Work; Health Protection; Home Office; Sussex Police; Trading Standards; West Sussex Fire and Rescue Service; West Sussex Local Safeguarding Children Board; West Sussex Public Health

**Subject:** 19/00546/LAPRE1 - Woodies Brasserie & Bar, St Pancras - Full Variation Application

Dear Sir or Madam

**Licensing Act 2003 – Section 34**

**Woodies Chichester Ltd**

**Woodies Brasserie & Bar 10 St Pancras Chichester West Sussex PO19 7SJ**

**Case Reference Number – 19/00546/LAPRE1**

**Valid Application – Premises Licence Variation**

I write to you as a 'Responsible Authority' under the Licensing Act 2003 (the 'Act') regarding the above application. Therefore, please find attached the application form and associated papers.

The period for representations to be submitted by any of the Responsible Authorities or any other person to this Licensing Authority (the 'Authority') has commenced, although these must be received by no later than the end of the **18th April 2019**.

If this Authority receives a relevant representation(s), then it is a requirement that the Authority holds a hearing to determine the application, unless the Authority, applicant and each person who has made a representation agrees that a hearing is unnecessary. If however there are no relevant representations received, the new Premises Licence will be prepared and subsequently granted.

Should you have any questions in relation to the above, please do not hesitate to contact me.

Yours faithfully



**Helena Giudici**

Licensing Assistant  
(Technical)  
Licensing  
Chichester District Council

Ext: 34745 | Tel: 01243534745 | [hgiudici@chichester.gov.uk](mailto:hgiudici@chichester.gov.uk) | Fax: 01243776766  
<http://www.chichester.gov.uk>



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FORM: L49

Case Reference Number:



**Representation Form – Licensing Act 2003**

This Licensing Authority has developed this form to assist those wishing to submit a representation in relation to applications associated with Premises Licences or Club Premises Certificates under the Licensing Act 2003.

If you are completing the form by hand, please write legibly in block capitals and in black ink. You may wish to keep a copy of the completed form for your records and be sure that it is received by us prior to the appropriate closing date.

Please be aware that names and addresses of all parties making a representation will be made publicly available. In addition you may be asked to attend a committee hearing in order that the application can be determined.

It is possible to submit the completed form by either of the following methods:

Email to: [licensing@chichester.gov.uk](mailto:licensing@chichester.gov.uk)

Post to: Licensing Team, Housing & Environment Services, Chichester District Council, East Pallant House, 1 East Pallant, Chichester, West Sussex, PO19 1TY

I/we GAI ROBINSON wish to make a representation in relation to the new/variation Premises Licence/Club Premises Certificate (*delete as appropriate*) application that has been submitted in respect of the premises described in Part 1 below.

**Part 1 – Details of premises or club premises**

Address of premises/club premises, or if none, ordnance survey map reference or description

*Woodies Wine Bar & Restaurant St Pancras  
& also facing New Park Car Park*

Applicant name (*if known*)

Application number (*if known*)

**Part 2 – Details of person(s) making representation**

Name(s)	GAI ROBINSON		
Address(es)	26 NEW PARK ROAD CHICHESTER PO19 7YF		
Home:	[REDACTED]	Work:	—
Mobile:		Email:	[REDACTED]
Address for correspondence if different to above			

**Part 3 – Details of representation**

This representation relates to the following licensing objective(s)

*Please tick one or more boxes ✓*

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Please state the ground(s) for making the representation

**(a) The prevention of crime and disorder**

(b) Public safety

This is 90% a Residential Area with more than 30 houses & at least 12 apartments overlooking the car park to say nothing of social housing overlooking New Park Road. A licensing extension to Woodie's new restaurant on Friday & Saturday nights to midnight or beyond would cause a great deal of disturbance to all of us particularly as they have a courtyard overlooking the car park

(c) The prevention of public nuisance

(d) The protection of children from harm

**Please provide any additional information to support this representation**

### Part 3 – Signatures

*Declaration*

I/we certify that the information contained within this form is correct to the best of my/our knowledge.

Signature:



Signature:

Name:

GAI ROBINSON

Name:

Date:

6.4.2019

Date:

*Useful contact details:*

Tel: 01243 534740

Fax: 01243 776766

Email: [licensing@chichester.gov.uk](mailto:licensing@chichester.gov.uk)

Web: <http://www.chichester.gov.uk/licensing>

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FORM: L49

Case Reference Number:

**Representation Form – Licensing Act 2003**

This Licensing Authority has developed this form to assist those wishing to submit a representation in relation to applications associated with Premises Licences or Club Premises Certificates under the Licensing Act 2003.

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Please be aware that names and addresses of all parties making a representation will be made publicly available. In addition you may be asked to attend a committee hearing in order that the application can be determined.

It is possible to submit the completed form by either of the following methods:

Email to: [licensing@chichester.gov.uk](mailto:licensing@chichester.gov.uk)

Post to: Licensing Team, Housing & Environment Services, Chichester District Council, East Pallant House, 1 East Pallant, Chichester, West Sussex, PO19 1TY

~~I/we~~ CAROLINE CLARKE-JERVOISE wish to make a representation in relation to the ~~new~~ variation Premises Licence/Club Premises Certificate (*delete as appropriate*) application that has been submitted in respect of the premises described in Part 1 below.

**Part 1 – Details of premises or club premises**

Address of premises/club premises, or if none, ordnance survey map reference or description

WOODIES CHICHESTER Ltd.  
10 ST. PANCRAS  
CHICHESTER PO 19 7SJ

Applicant name (if known)

WOODIES CHICHESTER Ltd.

Application number (if known)

**Part 2 – Details of person(s) making representation**

Name(s)	CAROLINE CLARKE- JERVOISE		
Address(es)	22 NEW PARK ROAD CHICHESTER PO19 7YF		
Home:	[REDACTED]	Work:	[REDACTED]
Mobile:	[REDACTED]	Email:	[REDACTED]
Address for correspondence if different to above	AS ABOVE		

**Part 3 – Details of representation**

This representation relates to the following licensing objective(s)

*Please tick one or more boxes ✓*

The prevention of crime and disorder

Public safety

The prevention of public nuisance

The protection of children from harm

<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Please state the ground(s) for making the representation

**(a) The prevention of crime and disorder**

**(b) Public safety**

**(c) The prevention of public nuisance**

AN EXTENSION TO WOODIES LICENCE TO INCLUDE LIVE OR AMPLIFIED MUSIC IN A RESIDENTIAL AREA IS UNACCEPTABLE.

DISTURBANCE CAUSED BY VERTICAL DRINKERS IN THE PATIO AREA UNTIL 1.00 A.M IS NOT ACCEPTABLE

FURTHER DISTURBANCE WOULD BE CAUSED BY SLAMMING OF CAR DOORS FOR 30'-40' LONGER IN NEW PARK ROAD CAR PARK WHEN CUSTOMERS RETURNED TO THEIR CARS

**(d) The protection of children from harm**

provide any additional information to support this representation

### Part 3 – Signatures

*Declaration*

I/we certify that the information contained within this form is true to the best of my/our knowledge.

Signature:

Name: CAROLINE CLARKE - JERVIS

Date: 20 March 2019

*Useful contact details:*

Tel: 01243 534740

Email: [licensing@chichester.gov.uk](mailto:licensing@chichester.gov.uk)

Fax: 01243 776766

Web: <http://www.chichester.gov.uk/licensing>

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# Comments for Licensing Application 19/00526/LAPRED

## Application Summary

Application Number: 19/00526/LAPRED

Address: Flames 10 St Pancras Chichester West Sussex PO19 7SJ

Proposal: DPS Variation

Case Officer: Emma Burle

## Customer Details

Name: Mrs Fiona Heard

Address: 23 New Park Road, Chichester, West Sussex PO19 7YF

## Comment Details

Commenter Type: Member of Public

Stance: Customer objects to the Licensing Application

Comment Reasons:

Comment:5:24 PM on 25 Mar 2019 I wish to object to the application in relation to:

1. The use of the patio area by any person beyond the current permitted/licensed hour of 10pm.
2. That any recorded music cease by 11pm on all nights and a DJ be permitted solely for specific events, eg New Year's Eve.

I wish to add that this is now a predominantly residential area and the extension applied for by the Licensee is incompatible with this. An increase in noise disturbance is already noticeable with the recent re-opening of 'Woodies' as at the 23rd March. Music was audible from the premises on Saturday, after midnight, due to people leaving and returning through the rear, or car park, exit. The noise and disturbance associated with this will only increase as the weather improves.

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# Comments for Licensing Application 19/00546/LAPRE1

## Application Summary

Application Number: 19/00546/LAPRE1

Address: Woodies Brasserie And Bar 10 St Pancras Chichester West Sussex PO19 7SJ

Proposal: 1st Variation of Premises Licence

Case Officer: Helena Giudici

## Customer Details

Name: Mr Chris Casburn

Address: 25 New Park Road, Chichester, West Sussex PO19 7YF

## Comment Details

Commenter Type: Member of Public

Stance: Customer objects to the Licensing Application

Comment Reasons:

Comment: 11:03 AM on 01 Apr 2019 Object to the use of the external patio for use later than 10pm (the current time limit, I believe) due to proximity to homes and flats built in the last 5 years.

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# Comments for Licensing Application 19/00546/LAPRE1

## Application Summary

Application Number: 19/00546/LAPRE1

Address: Flames 10 St Pancras Chichester West Sussex PO19 7SJ

Proposal: 1st Variation of Premises Licence

Case Officer: Helena Giudici

## Customer Details

Name: Mr Brian Wilkinson

Address: 20 New Park Road, Chichester, West Sussex PO19 7YF

## Comment Details

Commenter Type: Member of Public

Stance: Customer objects to the Licensing Application

Comment Reasons:

Comment:4:24 PM on 25 Mar 2019 Whilst recreating Woodies is laudable, since the 1970's houses have been built in the vicinity. In particular my house is approx. 3m away.

We would expect the condition to clear the patio of both customers and staff at 22.00 to be maintained in the licence (as per the original Woodies licence), and any music noise to be contained within the premises.

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# Comments for Licensing Application 19/00546/LAPRE1

## Application Summary

Application Number: 19/00546/LAPRE1

Address: Woodies Brasserie And Bar 10 St Pancras Chichester West Sussex PO19 7SJ

Proposal: 1st Variation of Premises Licence

Case Officer: Helena Giudici

## Customer Details

Name: Mr Roland Jervis

Address: Roundabout, 5 Sea Close, Bognor Regis PO227RU

## Comment Details

Commenter Type: Member of Public

Stance: Customer objects to the Licensing Application

Comment Reasons:

Comment:9:11 AM on 28 Mar 2019 Given the proximity of residential properties to Woodies, I believe it would be wholly inappropriate to allow use of the patio area (customers and staff) beyond the current licence limit of 10pm, or to extend the current music licence limits.

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# Comments for Licensing Application 19/00546/LAPRE1

## Application Summary

Application Number: 19/00546/LAPRE1

Address: Woodies Brasserie And Bar 10 St Pancras Chichester West Sussex PO19 7SJ

Proposal: 1st Variation of Premises Licence

Case Officer: Helena Giudici

## Customer Details

Name: Mr Philip Johnson

Address: 14 Richmond House, Church Square, Chichester, West Sussex PO19 7BG

## Comment Details

Commenter Type: Member of Public

Stance: Customer objects to the Licensing Application

Comment Reasons:

Comment:3:11 PM on 09 Apr 2019 (amended addresses)

I write on behalf of the Eastgate Development Residents' Association, with members on New Park Road, Richmond House, Keats Way and Lower Walls Walk, - now a predominantly residential area since the granting of the original licence. The association objects to the application to vary the licence as the application does not promote "The prevention of Public Nuisance": for example, an increase in noise level has been noted beyond the original licencing hours, both in terms of external "vertical drinking" on the patio and vehicular traffic in the car park. Both are incompatible with the right to undisturbed use and enjoyment of the residents' property.

The current advertising of the premises includes reference to live music on a Sunday - not shown on the application: the "finish time" of recorded music, the provision of late-night refreshment and the supply of alcohol in the application do not appear consistent with the currently-advertised business hours of the premises and should be clarified.

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# Comments for Licensing Application 19/00546/LAPRE1

## Application Summary

Application Number: 19/00546/LAPRE1

Address: Woodies Brasserie And Bar 10 St Pancras Chichester West Sussex PO19 7SJ

Proposal: 1st Variation of Premises Licence

Case Officer: Helena Giudici

## Customer Details

Name: Mrs Debra Roberts

Address: 21 New Park Road, Chichester, West Sussex PO19 7YF

## Comment Details

Commenter Type: Member of Public

Stance: Customer objects to the Licensing Application

Comment Reasons:

Comment:8:44 PM on 26 Mar 2019 We are very close neighbours to Woodies and we object to the proposed extension to licensing hours.

This area is now primarily residential.

It is nigh on impossible to sleep when the outside patio area is in use. If the extension is granted, and given the time it will take to then clear the patio, this will have a serious adverse effect on our ability to sleep at a reasonable time of our own choosing.

To add to our problems, historically, staff have also used the outside area after hours. This practice appears to be continuing with the recent reopening of Woodies. It doesn't take too many voices on the patio to keep people awake at night.

Even if internal noise is kept to a minimum, customers do not leave quietly and many of them leave via the car park below residents bedrooms. The later this is allowed, the worse it is for us.

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# Comments for Licensing Application 19/00546/LAPRE1

## Application Summary

Application Number: 19/00546/LAPRE1

Address: Woodies Brasserie And Bar 10 St Pancras Chichester West Sussex PO19 7SJ

Proposal: 1st Variation of Premises Licence

Case Officer: Helena Giudici

## Customer Details

Name: Mr Philip Robinson

Address: 27 New Park Road, Chichester, West Sussex PO19 7YF

## Comment Details

Commenter Type: Member of Public

Stance: Customer made comments neither objecting to or supporting the Licensing Application

Comment Reasons:

Comment:4:04 PM on 29 Mar 2019 I'm making a representation against the proposed variation of Premise Licence 3815/17/00968/LAPRE.

The proposed area for "vertical drinking" faces a quadrangle of 25 residential houses and a number of residential flats. The patio is about eight metres from the nearest house. The concept of 'vertical drinking' is inimical to quiet conversation, especially following an evening of high-quality food and wine. The proposed extension trespasses on the rights of residents to have a reasonable expectation of undisturbed sleep. Conviviality is to be welcomed but in a residential community must be tempered and confined indoors.

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**From:**Woodies Brasserie & Bar  
**Sent:**14 May 2019 14:49:56 +0100  
**To:**Helena Giudici  
**Cc:** [REDACTED]  
**Subject:**For attention of David and yourself

Good afternoon Helena,

Thought I would send you this email to you as Tim has had a conversation about making 2 amendments to the licence.

1st: The licence for the outside for eating and drinking to 10pm, previously understood as 1am.

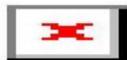
2nd: Application for the use of recorded music and live bands/DJ's, we will not be going on past 00:00.

I would like to think that this is a suitable compromise for all parties.

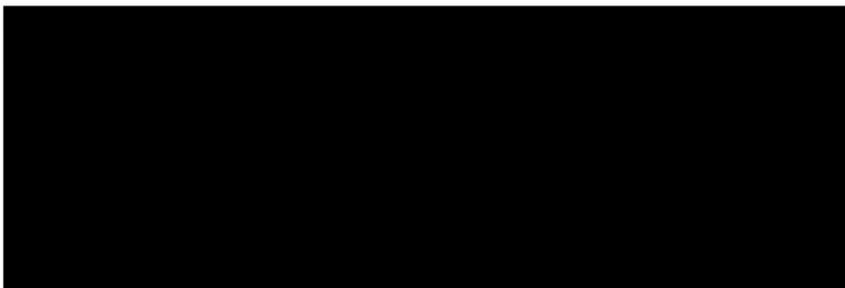
Look forward to your response.

Kind regards,

Tim Kelly



Woodies Brasserie & Bar



[info@woodieschichester.co.uk](mailto:info@woodieschichester.co.uk) [www.woodieschichester.co.uk](http://www.woodieschichester.co.uk)  
[k](#)



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**From:** Emma Burle on behalf of Licensing  
**Sent:** 26 Apr 2019 16:29:42 +0100  
**To:** Emma Burle  
**Subject:** FW: Variation application for Woodies, Chichester  
**Attachments:** Rep agreement letter 23.04.19.doc

---

**From:** David.Bateup@sussex.pnn.police.uk [David.Bateup@sussex.pnn.police.uk]  
**Sent:** 23 April 2019 12:32  
**To:** Licensing; Helena Giudici  
**Cc:** [REDACTED]  
**Subject:** FW: Variation application for Woodies, Chichester

Dear Chichester Council Licensing,

Please find our second written submission in respect of this variation application.

Confirmation of acceptance of the new and revised conditions from the applicant is at the foot of this page.

Thanks,

David

**David Bateup**  
**Police Licensing Officer**  
Direct Dial: 01273 470 101 ext 581 214  
Licensing office: 01273 40 40 30  
[david.bateup@sussex.pnn.police.uk](mailto:david.bateup@sussex.pnn.police.uk)

Neighbourhood Police Licensing Team  
West Sussex Division, Centenary House, Durrington Lane,  
Worthing, West Sussex, BN13 2PQ

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**From:** Joshua Wright [REDACTED]  
**Sent:** 17 April 2019 11:37  
**To:** Bateup David 63941 <David.Bateup@sussex.pnn.police.uk>  
**Subject:** Re: Variation application for Woodies, Chichester

Good morning,

Thank you very much for sending these across to us.

We have no objection to the below requirements, we are looking to run Woodies with respect to the safety of patrons, staff and our neighbours alike.

Kind regards,

Josh Wright

Sent from my iPhone

On 15 Apr 2019, at 11:53, "[David.Bateup@sussex.pnn.police.uk](mailto:David.Bateup@sussex.pnn.police.uk)" <[David.Bateup@sussex.pnn.police.uk](mailto:David.Bateup@sussex.pnn.police.uk)> wrote:

Mr Wright,

Hello. Sussex police are in receipt of your variation application in respect of the above premises thank you. I have discussed the application in some detail with my colleagues, and I have set out below the new and revised conditions which we invite you to accept to go on to the new varied licence, should it be granted in due course. As the deadline for representations is Thursday of this week, if you could please come back to me ASAP that would be very helpful thank you.

Regards,

David

### **The Prevention of Crime and Disorder**

Security Industry Authority (SIA) licensed door supervisors shall be deployed at the premises from 21:00 hours until 30 minutes after closing time on Friday & Saturday evenings. Door staff will also be employed on other occasions when such a requirement is either identified by the licence holder's own risk assessment or is requested by Sussex Police. (A minimum of 48hrs written notice required from the police licensing team). There shall be a minimum of one door supervisor to every 100 or part 100 customers starting with a minimum of two. Those performing the role of Door Supervisor will not perform any other role when engaged for the purpose of door supervision activities. Door staff shall be fully briefed prior to work, with clear written instructions regarding their specific duties. Door staff will be made aware of individuals banned by pub watch. These records will be kept at the premises and made available to officers of

any responsible authority upon request. Such door supervisors shall wear suitably marked reflective jackets in order that they can be readily identifiable to customers, staff and the police.

A documented risk assessment must be written which identifies the activities undertaken at the premises and the controls necessary to promote the licensing objectives. This will include when Polycarbonate drink vessels. It will include written emendations demonstrating what considerations have been made for any additional special events which may arise during the year. This document will be kept at the premises and shall be made available for inspection upon request by officers of any responsible authority.

Off sales of alcohol will cease at 23:00.

The Licensees/DPS to maintain active membership and attend meetings of pub watch so long as that organisation is in existence.

Polycarbonate drinking vessels will be used when the need is identified through the risk assessment or notified in writing by Sussex Police a minimum of seven days before the event.

A personal licence holder shall be on the premises at all times after 21:00 hours on a Friday and Saturday evening until closure.

Patrons will not be permitted to take drinks in open containers to consume outside on the pavement or road whilst smoking or otherwise congregating outside of the premises. Patrons using the outside of the premises to smoke will be monitored by door staff or staff and will not be permitted to obstruct the pavement, road, or create a noise nuisance or other disturbance.

An incident log will be maintained by the premises showing a detailed note of incidents that occur in the premises. The incident log will be inspected and signed off by the DPS (or a person with delegated authority) at least once a month. The log book should be kept on the premises and be available for inspection at all times the premises are open by officers of any responsible authority. An incident will be defined as being one which involves an allegation of a criminal offence.

The last sentence of existing condition No. 2 under Annex 2 will be amended to read:

These records shall be kept for a minimum of twenty four (24) months and kept at the premises. These records shall be made available for inspection upon request by officers of any responsible authority.

Removal of condition 10 on the existing licence to be replaced with:  
Children under 18 will not be permitted on the premises after 21:00.

**Conditions for alcohol delivery service:**

Alcohol deliveries will only be made to a residential or business address.

The person accepting the delivery must be aged 18 years or over. Where the person accepting delivery appears to be under 25, a recognised photographic ID must be produced prior to delivery.

Customers ordering alcohol for delivery to a residential or business address must have their age verified. This process will be documented, the records of which must be retained for no less than twelve months and produced on request to an officer of a Responsible Authority.

For deliveries where the alcohol is delivered by a third party where the DPS has no direct supervision or control over the delivery (such as an independent courier or Royal Mail).

All forms of advertising and promotional literature detailing the delivery service (including internet sites and flyers/leaflets) will clearly state that alcohol should only be purchased for delivery to intended recipients (or persons who will accept delivery on behalf of the named recipient) who are aged over 18.

In the event that the person ordering and paying for the alcohol nominates another person as the recipient of the alcohol, as a gift etc, the person ordering and paying for the alcohol will be required to state as part of their order that the recipient is aged over 18.

**David Bateup**

**Police Licensing Officer**

Direct Dial: 01273 470 101 ext 581 214

Licensing office: 01273 40 40 30

[david.bateup@sussex.pnn.police.uk](mailto:david.bateup@sussex.pnn.police.uk)

Neighbourhood Police Licensing Team

West Sussex Division, Centenary House, Durrington Lane,  
Worthing, West Sussex, BN13 2PQ

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We want to know your views - see what's new and give us your feedback and suggestions at [www.sussex.police.uk](http://www.sussex.police.uk)

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**West Sussex Division**  
Neighbourhood Licensing Team

West Sussex Licensing Team  
Centenary House  
Durrington Lane  
Worthing  
West Sussex  
BN13 2PQ

Tel: 01273 404 030

Email:  
[WS\\_Licensing\\_WOR@sussex.pnn.police.uk](mailto:WS_Licensing_WOR@sussex.pnn.police.uk)

23rd April 2019

Mr David Knowles-Ley  
Licensing Unit  
Chichester District Council  
East Pallant House  
1 East Pallant  
Chichester  
PO19 1TY

Dear Mr Knowles-Ley,

**RE: APPLICATION FOR VARIATION OF THE PREMISES LICENCE FOR WOODIES BRASSERIE & BAR, 10 ST PANCRAS, CHICHESTER, CHICHESTER, PO19 7SJ. UNDER THE LICENSING ACT 2003. 19/00546/LAPRE1.**

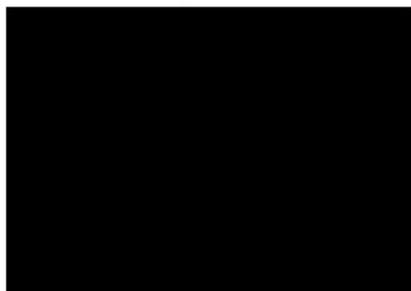
Further to our representation of the 17<sup>th</sup> April 2019, I am pleased to confirm that we have now spoken directly with the applicant Mr Wright.

Mr Wright has emailed us to confirm his acceptance of all the new and revised conditions that Sussex police have requested in their representation. A copy of the email is attached to this letter.

Accordingly I now confirm that Sussex police withdraw their representation subject to the agreed new and revised conditions being added to the new varied licence, should it be granted in due course.

The only remaining issue from our perspective that is still outstanding is condition No. 5 on the existing licence, and the request by the applicant to remove this condition. However on the floor plan accompanying the variation application, it is proposed that vertical drinking will be permitted in the front half of the premises and the rear patio area. The rear half of the premises will remain as a restaurant. Therefore the question is whether existing condition No. 5 should now be amended so that it applies to the rear of the premises in line with the new proposed floor plan, and thus it is clear both in the floor plan and the licence conditions what is permitted and where. This is a question that we will leave to the licensing authority to make a decision on.

Yours sincerely,



**Kristian Ottery**  
**Chief Inspector**  
**District Commander**

Enc

**From:**Helena Giudici  
**Sent:**23 May 2019 10:03:14 +0100  
**To:**'Woodies Brasserie & Bar'  
**Cc:**David Knowles-Ley; [REDACTED]  
**Subject:**RE: For attention of David and yourself

Dear Mr Kelly,

Thank you for your email of the 14<sup>th</sup> May 2019 in which you propose the following two amendments as mediation in relation to your Premises Licence variation application:

1. The outside 'patio' area will be closed at 10pm everyday
2. Live and recorded music will cease at 00:00

Having re-read the application, 'Live Music' has been requested on a Friday and Saturday night only until 00:00, with it being requested on New Year's Eve until 00:30. For the avoidance of doubt, please can you confirm whether your offer of ceasing all live music at 00:00 also applies to New Year's Eve?

In addition, 'Recorded Music' has been applied for Monday – Thursday and Sunday 10:00 – 00:00 and Friday and Saturday 10:00 – 01:00. A Non-Standard Timing has been applied for New Year's Eve from 10:00 – 01:00 and I would again ask that you please confirm whether or not your offer of ceasing recorded music at 00:00 includes New Year's Eve?

Having re-read and carefully considered all of the current representations, we believe there will still be a large number of representations that remain unresolved despite the above mediation being offered. In particular, we would comment that no mediation, resolution or view has been offered/made in respect of the following matters and therefore we strongly suspect that these will remain outstanding:

- (a) Local Planning Authority – states that planning permission is required in terms of a discharge of conditions to be able to carry out the approved plans;
- (b) Health Protection Team – objects on the grounds of Public Safety due to the lack of accessible toilet facilities for disabled persons; and

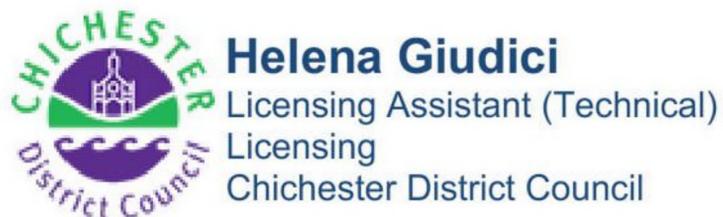
- (c) Environmental Protection Team – states the application does not contain sufficient information for assessing the control of noise. Inadequate information about the measures for preventing public nuisance. States if the applicant is willing to make amendments to the application to include noise management proposals, that this can be taken into consideration.

In order that we can provide a complete and comprehensive response to all parties who have made a representation, we would ask that you provide a response to the above additional points referred to above. Clearly in an attempt to resolve this matter informally, it is important that all concerns have been addressed or at least considered by yourselves as the applicants.

As soon as we receive a response from you, we will make contact with the various parties who have submitted a representation.

I can confirm that we have identified 13<sup>th</sup> June 2019 as a potential date for a hearing to be held should it transpire not to be possible to mediate the concerns raised.

Yours sincerely,



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<http://www.chichester.gov.uk>



**From:** Woodies Brasserie & Bar [REDACTED]  
**Sent:** 14 May 2019 14:50  
**To:** Helena Giudici  
**Cc:** [REDACTED]  
**Subject:** For attention of David and yourself

Good afternoon Helena,

Thought I would send you this email to you as Tim has had a conversation about making 2 amendments to the licence.

1st: The licence for the outside for eating and drinking to 10pm, previously understood as 1am.

2nd: Application for the use of recorded music and live bands/DJ's, we will not be going on past 00:00.

I would like to think that this is a suitable compromise for all parties.

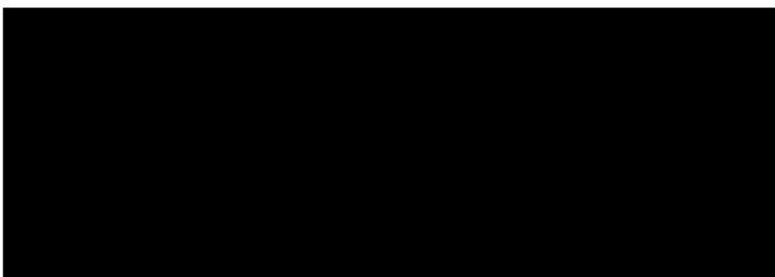
Look forward to your response.

Kind regards,

Tim Kelly



**Woodies Brasserie & Bar**



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